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**VILLAGE OF OXFORD
ZONING BOARD OF APPEALS
REGULAR MEETING MINUTES**

Zoning Board of Appeals Members: Sue Bossardet, Marilyn Benner, Rose Bejma, Dave Bailey

22 West Burdick Street
Oxford, MI 48371

April 1, 2019

7:00 pm

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CALL TO ORDER

Chairperson Rose Bejma called the meeting to order at 7:00 p.m.

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ROLL CALL ATTENDANCE: Present: Bailey, Benner, Bejma, Bossardet.

Members Absent: none.

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Staff Present: Recording Secretary Clerk/Treasurer Tere Onica.

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APPROVAL OF AGENDA

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MOTION: by Bailey/Bossardet to approve the agenda as presented. All present voting in favor. Motion carried.

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APPROVAL OF THE MINUTES

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MOTION: by Benner/Bossardet to approve the March 4, 2019 meeting minutes as presented. All present voting in favor. Motion carried.

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PUBLIC HEARING: None.

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CORRESPONDENCE: Letter of resignation was received from Marilyn Benner effective April 2, 2019. The commissioners thanked Ms. Benner for her service.

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OLD BUSINESS: ZBA By-Laws; changes were presented to council at the meeting on March 4, 2019. The last sentence under article IV, Section 3 referencing the Secretary's duties was deleted as the Zoning Enabling Act does not require one of the commissioners be appointed as Secretary. The Village Clerk is the Secretary of record.

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MOTION: by Bossardet/Benner to approve the By-Laws as amended striking the last sentence under Article IV, Section 3, Duties: *The Secretary shall also perform any duties as prescribed by these by laws, State and local laws.*

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ROLL CALL VOTE: Ayes 4: Benner, Bejma, Bossardet, Bailey. Nays: 0. Absent: 0. Motion carried.

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PUBLIC COMMENT:

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Dale Wolecki-57 N. Washington and 59 N. Washington easement, past issues.

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CONSULTANT & ADMINISTRATION COMMENTS: None.

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BOARD COMMENTS: None.

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ADJOURNMENT:

MOTION: by Bossardet/Bailey to adjourn at 7:14 p.m. All present voting in favor. Meeting adjourned.

Respectfully submitted,

Tere Onica, CMC
Recording Secretary