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**OXFORD VILLAGE COUNCIL
BUDGET WORKSHOP MEETING MINUTES**

Village Council Members: David Bailey, Joe Frost, Maureen Helmuth, Allison Kemp, Kate Logan

22 West Burdick Street Oxford, MI 48371	April 3, 2019	6:30 pm
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7 **CALL TO ORDER:** President Frost called the meeting to order at 6:30 p.m.

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9 **ROLL CALL:** Present: Frost, Helmuth, Kemp, Logan. Absent: Bailey.

10 Staff Present: Village Manager Joseph Madore, Clerk/Treasurer Tere Onica, Police Chief Mike Solwold, DPW
11 Supervisor Don Brantley.

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13 **APPROVAL OF AGENDA:**

14 **MOTION:** by Helmuth/Kemp, to approve the agenda for the Workshop meeting on Wednesday, April 3, 2019
15 as presented.

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17 **PUBLIC COMMENTS:**

18 **Teri Stiles-OCTV** asking the village to relinquish 100% of franchise fees to the cable commission. They
19 currently receive half of the franchise fees from the Village of Oxford, Addison Township, the Village of
20 Leonard, Orion Township, Village of Orion and all of Oxford Township's fees. We do not receive PEG Fees to
21 pass on to the cable commission.

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23 **NEW BUSINESS**

24 **A. 2019-2020 Budget Discussion**

25 Council discussed the current budget. Over all we are doing well. We are over budget in a
26 couple of areas. One being DPW Civic Center. Due to the milder winter earlier in the season, there
27 is an excess of \$10,000 budgeted for wages that can only be used on roads. The DPW was put to work
28 in other areas. One being painting of the Civic Center doing building maintenance.

29
30 Chief Solwold presented Police Department needs. The 2013 Dodge Charger was a total loss from
31 a recent accident. We received \$9,957.00 from the insurance company. A new vehicle is expected
32 to cost about \$35,000.00. In addition, the Police Department has 4 other vehicles and it is time to
33 retire another vehicle and replace it. Chief stated the department has a 2008 Crown Vic, 2012
34 Impala, 2013 Dodge Charger, and 2015 Tahoe. Chief also would like to add a full-time officer
35 asking for an additional \$20,000.00 to add to the existing full-time staff of 3, (not including the
36 Chief). There are 5-Part Time officers and 12-Reserve officers. (Reserves are not paid, not
37 certified). Chief stated we are training 2 officers/year at a cost of \$18,000.00. Hiring another full-
38 time officer would mitigate training cost and attrition rate. 81% of the Police Department consists of
39 Part-time or Reserve officers.

40
41 Don Brantley, DPW Supervisor discussed fleet of trucks, age of equipment, cost of replacement and
42 replacement schedule. Potential for equipment breakdown and high cost repairs due to the age of
43 the vehicles/equipment. Brantley reported aged vehicles in excellent shape but having little market
44 value. He plans to retain vehicles to avoid high cost replacement for the time being. The Street
45 Sweeper is the most abused. Also mentioned were the Back-Hoe and Cold-Patch equipment using both
46 until replacement is unavoidable.

47
48 There was extensive discussion about the outdoor garage demolition cost, parking lot repair,

49 building condition, needed repairs, options and how much money should be invested in the existing
50 municipal center.

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52 **B. CDBG Public Service Projects: Emergency Services.** The Council approved Haven for CDBG
53 PY18 Public Service Project for “Emergency Services” at the March 12, 2019 regular meeting. It
54 was learned afterward that Haven, though providing services in emergency situations, did not
55 qualify as such under HUD Matrix Code and program account number designated as Emergency
56 Services. The village, having already awarded funding to Haven for PY19, decided that since
57 Haven was not qualified to receive the \$3,100.00 award for PY18 to re-award funding to one of
58 the other qualified vendors.

59 **MOTION:** by Helmuth/Kemp to award CDBG PY18 funding in the amount of \$3,100.00 for
60 emergency services to Love, Inc.

61 **Roll Call Vote:** Ayes: 4. Helmuth, Kemp, Frost, Logan. Nays: 0. Absent: 1, Bailey. Motion
62 carried.

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64 **PUBLIC COMMENT:** Sue Bossardet commented on Haven as an organization and the funding they
65 receive from local organizations being millions of dollars with paid staff, whereas Fish and Love, Inc. are
66 local organizations that receive little funding and are strictly volunteer organizations.

67
68 **COUNCIL COMMENTS:**

- 69 • DDA Budget- On next Agenda for approval.
- 70 • Continuing Education
- 71 • Building offices-move to Civic Center

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73 **ADJOURNMENT:**

74 **MOTION:** by Helmuth, seconded by Frost, to adjourn the meeting at 9:00 p.m. All present voting in favor.
75 Motion carried.

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78 Respectfully submitted,

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81 Tere Onica, Clerk/Treasurer
82 Recording Secretary

Dave Bailey, President Pro-Tem

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