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**OXFORD VILLAGE COUNCIL
REGULAR MEETING MINUTES**

Village Council Members: David Bailey, Maureen Helmuth, Joe Frost, Allison Kemp, Kate Logan

**22 West Burdick Street
Oxford, MI 48371**

May 14, 2019

6:30 pm

- 1.) **CALL TO ORDER:** President Joe Frost called the meeting to order at 6:30 p.m.
- 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
- 3.) **ROLL CALL** Attendance Members Present 5: Bailey, Frost, Helmuth, Logan, Kemp. Absent: 0.
Staff Present: Village Manager Joseph Madore, Clerk/Treasurer/Recording Secretary Tere Onica, Police Chief Mike Solwold, Fire Chief Pete Scholz.
- 4.) **APPROVAL OF AGENDA:** May 14, 2019.
MOTION: by Helmuth/ Logan to amend the agenda as follows: Remove items under New Business- C, E, G, I postponing to next meeting and schedule a Special Meeting for Item F, Budget Adoption. All in favor. Motion carried.
- 5.) **PRESENTATIONS:**
- a.) Police Reserve Officers: Daniel Ulman and Brian Reynolds took Oath of Office.
 - b.) Community Volunteer Recognition: Justin Wilcock and Nicole Ellsworth.
 - c.) Oxford Township Request for Sewer Line Easement-M 24 Corridor-Township needs Village approval to proceed. There will be no impact on village sewer lines except reducing the volume of flow on the current on system.
- 6.) **PUBLIC HEARINGS: TRUTH-IN-TAXATION/BUDGET PUBLIC HEARING**
MOTION: by Helmuth/Kemp at 6:46 p.m. to open the Truth-In-Taxation Public Hearing. All in favor. Motion carried.
President Frost reported the millage to be levied to support the budget will remain at 10.62 mills with expected tax revenue to be collected in the amount of \$1,152,012.00.
PUBLIC COMMENTS: None.
MOTION: by Helmuth/Bailey to close the Public Hearing at 6:47 p.m. All in favor. Motion carried.
- DELINQUENT WATER/SEWER AND VIOLATION NOTICES PUBLIC HEARING**-Per Village Charter, accounts that are 6-months delinquent will be placed on the tax bill for collection. Individual property owners were notified.
MOTION: by Helmuth/Bailey to open the Public Hearing on Delinquent Water/Sewer and Violation Notices at 6:47 p.m. All in favor. Motion carried.
PUBLIC COMMENTS: Bonnie Staley, 88 Dayton- unfair to people who pay their bills to allow delinquencies of such length of time.
MOTION: by Helmuth/Logan to close the Public Hearing at 6:50 p.m. All in favor. Motion carried.
- 7.) **PUBLIC COMMENTS:**
Brian Cloutier, President of the Rotary Club. Commented on the Memorandum of Understanding (MOU) regarding Rotary plans to expand park property. The Club signed and

46 returned the MOU to the Village Manager. Cloutier asked for consideration on the Gazebo
47 stating the rotary would like to move forward ASAP.
48 *Bonnie Staley*, 88 Dayton-Community concern with the Fire Department request to use Dayton
49 Street for emergency vehicle traffic during the reconstruction of M-24. Staley opposes
50 commenting on a public petition signed by residents.
51 *Tanya Heuser*, 34 Lafayette opposed Rotary plans for a park Gazebo. Also opposed Dayton St.
52 as emergency access route.
53 *Resident* from Waterstone, 465 Sandhurst-Opposed the request.
54 *Linda Bartnik*, 86 Dayton- Opposed Dayton St. emergency route.
55 *Brian Peacock*, 87 Dayton, Opposed emergency route.
56 *Lynn Dolata*, 4 Dayton- Opposed emergency route.
57 *Resident*, 100 Dayton Waterstone side-Opposed. Cars parked in street make route too narrow.
58 *Resident*, 45 First Street-Opposed. Merge@Polly Ann Trail needs stop sign.
59 *Brian Cloutier*, Rotary Club does not go where it is not wanted (referencing plans for Gazebo).
60

61 **8.) CONSENT AGENDA:**

62 a.) Receive and File Items:

- 63 i. Correspondence
- 64 ii. Letters, Reports, and Minutes

65 b.) Approval Items:

- 66 i. Approval of Minutes:
 - 67 April 9, 2019 Regular Meeting
 - 68 April 16, 2019 Budget Workshop
 - 69 April 16, Special Joint Meeting
 - 70 April 23, 2019 Budget Workshop
 - 71 April 30, 2019 Budget Workshop
- 72 ii. Bills: \$ 166,157.08
- 73 iii. Monthly Revenue Expenditure Report, Balance Sheet and Budget Amendments

74 **MOTION:** by Logan/Helmuth to receive and file Items 8(a), & 8(b) approving all meeting
75 minutes, budget amendments and bills in the amount of \$166,157.08 each as presented.
76 Roll Call Vote: Ayes: 5, Bailey, Helmuth, Frost, Kemp, Logan. Nays: 0. Absent: 0 . Motion
77 carried.
78

79 **9.) UNFINISHED/OLD BUSINESS:**

80 a.) **FIRE DEPARTMENT REQUEST FOR EMERGENCY ACCESS-DAYTON**

81 **STREET** President Frost explained to public the difficulty and disruption the M-24
82 reconstruction project will cause everyone in the village and township in 2020. The road
83 will be completely torn up from building to building. This is an MDOT project that will
84 cost 23 million dollars and the Village is a beneficiary with no control over what
85 happens. There is not a person or street that will not be impacted.
86

87 Fire Chief Pete Scholz addressed the public. He has been working with MDOT and the
88 DDA for two and a half years to plan and strategize how the fire department will
89 access closed off areas of the village and township. Public safety is a huge concern. This
90 will be of a magnitude that no one can fathom. Even with emergency access there will
91 be problems getting around traffic. Everyone will be seeking relief through side streets,

92 parking lots and whatever they can do to get from point A to point B. There are
93 approximately 30,000+ cars to be re-routed daily. All possible routes have been
94 thoroughly and strategically considered with emergency response time easily reduced by
95 5-10 minutes, or more depending on time of day and traffic congestion.

96 **MOTION:** by Logan/Kemp to approve the fire department request for an emergency
97 vehicle traffic route through Dayton Street by removing the guardrail and opening
98 access during the reconstruction project with a written agreement that includes restoring
99 Dayton Street back to its original condition. Signage, enforcement and penalties require
100 follow up by Police Dept., Village Manager and Village Council.

101 **Roll Call Vote:** Ayes: 3. Logan, Kemp, Bailey. Nays: 2 Helmuth, Frost. Absent: 0.
102 Motion carried.

103
104 Council President called for a short recess at 7:56 p.m. Meeting reconvened at 8:07 p.m.
105

106 **10.) NEW BUSINESS:**

107 **a.) DELINQUENT SPECIALS TO BE PLACED ON THE 2019 TAX ROLL**
108 **RESOLUTION 19-09.**

109 **MOTION:** by Helmuth/Frost to approve Resolution 19-09 a Resolution of the Village
110 of Oxford to include delinquent specials on the 2019 tax roll as presented.

111 **Roll Call Vote:** Ayes: 5. Logan, Helmuth, Kemp, Bailey, Frost. Nays: 0. Absent: 0.
112 All in favor. Resolution 19-09 adopted.

113
114 **b.) OXFORD TOWNSHIP REQUEST FOR SEWER LINE EASEMENT- M-24**
115 **CORRIDOR:** Oxford Township clarified they were not asking for a sewer line easement.
116 They were asking for consent and an understanding to allow the construction of a new
117 sewer main with design and all associated costs paid by Oxford Township from the north
118 boundary of the Village to the Oakland County Sanitary Sewer interceptor on M-24. Once
119 completed, the existing sanitary sewer on the west side of M-24 just north of the Village
120 limits may be connected into the new main and alleviate flow on the village system giving
121 opportunity for new township development north of the village to be connected to the
122 newly constructed sewer main and allow the village to tie into the line should the need ever
123 arise in the future.

124 **MOTION:** by Logan/Bailey to approve the request from Oxford Township for consent
125 and understanding that allows Oxford Township to install a sewer line through the M-24
126 corridor during the MDOT road reconstruction project pending legal review of a written
127 agreement.

128 **Roll Call Vote:** Ayes: 5. Helmuth, Frost, Logan, Bailey, Kemp. Nays: 0.
129 Absent: 0. All in favor. Motion carried.

130
131 **c.) M-24 TASK FORCE COUNCIL REPRESENTATIVE APPOINTMENT: .**

132 **MOTION:** by Helmuth/Logan to appoint council member Joe Frost to the M-24 Task
133 Force to represent the Village of Oxford.

134 **Roll Call Vote:** Ayes: 5. Logan, Bailey, Kemp, Helmuth, Frost. Nays: 0.
135 Absent: 0. All in favor. Motion carried.

136
137 **d.) SPECIAL EVENT 2019-02 MEMORIAL DAY PARADE:**

138 **MOTION:** by Helmuth/Frost to approve the Memorial Day Parade pending DPW and
139 Police Chief review and contingent upon all paperwork being filed with application,
140 paid fee, hold harmless agreement and insurance. All in favor. Motion carried
141

- 142 e.) **CONSIDERATION FOR LOCAL APPROVAL FOR CHARITABLE GAMING**
143 **LICENSE:** Joe Savalle, founder of Love for A Child non-profit 501(c)(3) is a resident
144 of the Village of Oxford. His organization is fundraising for summer camp and he is
145 required to get approval from the local body where he resides in order to be issued a
146 license from the state for fundraising events. The license is issued to the organization to
147 engage in fundraising activity and is not for the location of the event.

148 **MOTION:** by Frost/Bailey to approve Resolution 19-10 recognizing Love for a Child
149 as a non-profit organization operating in the community for the purpose of obtaining a
150 charitable gaming license from the State of Michigan for their summer camp fundraiser.

151 **Roll Call Vote:** Ayes: 4. Logan, Kemp, Frost, Helmuth. Nays: 1, Bailey.
152 Absent: 0. Resolution 19-10 adopted.
153

- 154 11.) **ITEMS REMOVED FROM CONSENT AGENDA** (Item 8): None
155

156 12.) **PUBLIC COMMENT:**

157 Tanya Hauser, 34 Lafayette commented on alternate route enforcement and Rotary request to
158 build a gazebo.

159 Sue Bossardet, -Commented on kindness, public response, and the need to share more
160 information to prepare public for the magnitude and impact the reconstruction project will
161 have on the community.
162

163 13.) **MANAGER, STAFF, & ATTORNEY REPORTS:**

164 Village Manager: Design and light installation. PUD agreement with Merge stipulates no
165 building. Agreement must be amended to allow a Gazebo. The MOU with the Rotary Club
166 regarding park improvements to village property was a starting point. New State rules for
167 water quality testing on lead and copper.

168 Clerk/Treasurer completed first year of Michigan Municipal Treasurers Basic Institute.

169 Recommendation for a motion to set Special Meeting date to adopt the budget as specified in
170 a previous motion. Logan asked for an additional budget workshop meeting to answer
171 questions.

172 **MOTION:** by Frost/Bailey to set a Budget Work Session for May 21st at 7:00 a.m. and to set
173 the Special Meeting date to adopt the budget for May 28th at 6:30 p.m. All in favor. Motion
174 carried.
175

176 14.) **COUNCIL COMMENTS**
177

- 178 15.) **ADJOURNMENT:** With no further business to discuss meeting adjourned at 8:53 p.m.

179 **MOTION:** by Frost/Helmuth to adjourn. All in favor. Motion Carried.
180
181

182 Respectfully Submitted,
183 Teresa L. Onica, Recording Secretary

President, Joe Frost