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**OXFORD VILLAGE COUNCIL
REGULAR MEETING MINUTES**

Village Council Members: David Bailey, Maureen Helmuth, Joe Frost, Katie Logan, Allison Kemp

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22 West Burdick Street Oxford, MI 48371	March 12, 2019	6:30 pm
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- 1.) **CALL TO ORDER:** President Joe Frost called the meeting to order at 6:30 p.m.
- 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
- 3.) **ROLL CALL** Attendance Members Present: Bailey, Frost, Helmuth, Logan, Kemp.
Staff Present: Village Manager Joseph Madore, Clerk/Treasurer/Recording Secretary Onica, Police Chief Mike Solwold, DPW Director Don Brantley.
- 4.) **APPROVAL OF AGENDA:** March 12, 2019.
MOTION: by Helmuth/Logan to approve the March 12, 2019 meeting agenda. All present voting in favor. Motion Carried.
- 5.) **PRESENTATIONS:** None.
- 6.) **Public Hearing:**
MOTION: by Helmuth/Bailey to open the Public Hearing on the Michigan Passport Recreation Grant at 6:31 p.m. All in favor. Motion carried.
- A. Michigan Passport Recreation Grant – No public comment.
MOTION: by Helmuth/Logan to close the Public Hearing on the Michigan Passport Recreation Grant at 6:32 p.m. All in favor. Motion carried.
- B. Snow and Ice removal Ordinance #409, second reading.
MOTION: by Helmuth/Logan to open the Public Hearing at 6:33 p.m. All in favor. Motion carried.
Glenn Denomme, 927 Abington-Inquired on number tickets issued for commercial and residential areas.
Teresa Stoddards is active walker. Sections of village sidewalks were not cleared, asking about enforcement.
Michael Schweig, 54 Spring Lake Dr.- Asked about the current policy and community service for those unable to clear their sidewalks.
Kevin Kadrich, 724 Woodleigh way- appreciated the re-look at the ordinance.
MOTION: by Helmuth/Bailey to close the Snow and Ice Removal Ordinance hearing at 6:47 pm. All in favor. Motion carried.
- 7.) **PUBLIC COMMENTS:**
Glenn Denomme, 927 Woodleigh Way-Drahner Rd. and Oxford Lake Dr. intersection.
Dangerous hole.
- 8.) **CONSENT AGENDA:**
a.) **Receive and File Items:**
i. Correspondence
ii. Letters, Reports, and Minutes

48 **MOTION:** by Helmuth/Bailey to receive and file item 8 (a.)(i), (ii). All present voting in
49 favor. Motion carried.

50 **b.) Approval Items:** (roll call vote with bill amount)

51 i. Approval of Minutes: February 12, 2019 regular meeting minutes.

52 ii. Bills: \$ 534,696.27

53 iii. Monthly Budget Report and Treasurers Report

54 **MOTION:** by Helmuth /Logan, to approve Consent Agenda items under (8)(b)(i), (ii), and
55 (iii); approval of the minutes, bills in the amount of \$534,696.27 as presented.

56 **Roll Call Vote:** Ayes: 5 Frost, Helmuth, Logan, Bailey, Kemp. Nays: 0.
57 Absent: 0. Motion carried.

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59 **9.) UNFINISHED / OLD BUSINESS:**

60 **a.) CDBG EMERGENCY SERVICES AWARD PY2018:**

61 CDBG is requiring us to put our PY 2018 Public Service project out for bid as it
62 exceeded \$3,000.00. Three local organizations that provide emergency services to

63 Village residents Fish, Inc., Love, Inc. and Haven submitted letters of interest and
64 information on the services they provide to residents of the Village of Oxford.

65 Council discussed rotating the CDBG award. Haven was strongly supported due to
66 the seriousness of domestic violence and abuse, and services Haven provides to people
67 in Oxford. Haven provides for those facing life and death situations. Fish and Haven both
68 have benefited from our CDBG allocation. Love, Inc. was next in line in the rotation.

69 **MOTION:** by Logan/Bailey to award PY 2018 Public Service funds for emergency
70 services in the amount of \$3,100.00 to Haven.

71 **Roll Call Vote:** Ayes: 5. Logan, Helmuth, Kemp, Bailey, Frost. Nays: 0. Absent: 0.
72 Motion carried.

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74 **b.) BURDICK STREET PAVING PROJECT BID AWARD:** Birmingham Sealcoat is
75 low bidder. The Village Manager discussed a delay in scheduling. MDOT grant just
76 became available and would offset the cost. Paper work has been submitted but MDOT
77 Grant will not be awarded until May pushing back the start date. Work is expected to
78 take 3-4 days to complete and will obstruct traffic.

79 **MOTION:** by Helmuth/Logan to award the Burdick Street repaving project bid to
80 Birmingham Sealcoat as the lowest bidder with the project start date to be worked out by
81 the Village Manager and Rowe Engineering in the amount of \$178,623.21.

82 **Roll Call Vote:** Ayes: 5. Helmuth, Logan, Bailey, Kemp, Frost. Nays: 0.
83 Absent: 0. Motion carried.

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85 **c.) CONSIDERATION FOR THE VILLAGE OFFICES PARKING LOT CONCEPT
86 PLANS FROM ROWE ENGINEERING:** Four (4) options were presented for
87 consideration by Doug Skylis from Rowe Engineering.

88 **MOTION:** by Frost/Helmuth to set aside the decision on the parking lot options and place
89 on agenda at a future budget workshop date to select concept. All in favor. Motion carried

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91 **d.) RECREATIONAL MARIHUANA CONSIDERATION:** Zoning Ordinance 19-01,
92 Prohibition of Marihuana establishments Ordinance was recommended by the attorney

93 for adoption until the council could decide what type of marijuana business they would
94 like to allow and the areas where such business could be located. Marijuana is still
95 against Federal Law with unresolved issues by the State.

96 **MOTION:** by Logan/Helmuth to send the matter to the Planning Commission for analysis
97 instructing that the Planning Commission host a “town hall” meeting for feedback from
98 residents.

99 **Roll Call Vote:** Ayes: 5 Helmuth, Logan, Bailey, Kemp, Frost. Nays: 0.
100 Absent: 0. Motion carried.

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102 **e.) OUTDOOR SALES DISPLAY ORDINANCE ADOPTION-SECOND READING:**

103 Helmuth commented on the process the Planning Commission went through to develop
104 the ordinance. It is ready to be adopted.

105 **MOTION:** by Helmuth/Frost to adopt the Outdoor Display Sales Ordinance as
106 recommended by the Planning Commission and as presented. All in favor. Motion
107 carried.

108 **f.) SNOW ORDINANCE AMENDMENT, ORDINANCE #409 SECOND READING-**

109 The proposed changes for the Snow Ordinance has been thoroughly reviewed with
110 fines reduced, allowing more time for residents to clear their sidewalks.

111 **MOTION:** by Logan/Bailey to adopt Snow Ordinance Amendment as presented.
112 Motion carried by a voice vote with Helmuth voting no.

113
114 **10.) NEW BUSINESS:**

115 **a.) SET BUDGET WORKSHOP DATES:**

116 **MOTION:** by Frost/ Bailey to set the first budget workshop meeting on Wednesday April
117 3, 2019 at 6:30 p.m. All in favor. Motion carried.

118
119 **b.) RESOLUTION 19-05 MDNR RECREATION PASSPORT GRANT:**

120 Michigan Department of Natural Resources offers a matching grant whereas the Village of
121 Oxford acknowledges that the required matching funds up to \$10,000.00 for the grant will
122 come from the Village’s General Fund and that any maintenance for the site once
123 rehabilitated will also be paid for from the General Fund.

124 **MOTION:** by Logan/Helmuth to adopt Resolution 19-05 MDNR Recreation Passport as
125 presented. Motion carried.

126 **Roll Call Vote:** Ayes: 5. Helmuth, Logan, Bailey, Kemp, Frost. Nays: 0.
127 Absent: 0. Motion carried.

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129 **c.) RESOLUTION 19-06 MDOT GRANT REQUEST FOR W. BURDICK**
130 **RESURFACING:**

131 A resolution to establish a request for funding, designate an agent, attest to the existence of
132 funds and commit to implementing a maintenance program for resurfacing @. Burdick Street
133 from M-24 west to Ashley Way, funded in part by the transportation of economic
134 development and fund category B program.

135 **MOTION:** by Frost/Logan to adopt Resolution 2019-06, a Resolution to support
136 application to MDOT for grant funding to resurface W. Burdick Street from M-24
137 west to Ashley Way. All in favor. Motion carried.

138 **Roll Call Vote:** Ayes: 5. Logan, Bailey, Kemp, Frost, Helmuth. Nays: 0.
139 Absent: 0. Motion carried.

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141 **d.) DECISION FOR RECYCLING OPTIONS OFFERED BY GFL:** recycling costs have
142 increased due to recent major shifts in available markets for recyclables. High
143 contamination rates in recycling materials are not capable of being recycled and end up
144 being sent for disposal in a land fill.

145 **MOTION:** by Logan/Bailey to approve the \$1.12 cost increase per household per month
146 to continue recycling service in the Village of Oxford. All in favor. Motion carried.

147 **Roll Call Vote:** Ayes: 5 Helmuth, Logan, Bailey, Kemp, Frost. Nays: 0.
148 Absent: 0. Motion carried.

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150 **e.) CONSIDERATION OF PROFESSIONAL SERVICES CONTRACT RENEWAL**
151 **FOR WATER PLANT OPERATIONS.** The current contract period is May 1, 2016
152 through April 30, 2019. DPW Supervisor Don Brantley acknowledged services from
153 Highland have been very satisfactory. DEQ sampling results are published in the water
154 quality report.

155 **MOTION:** by Logan/Helmuth to extend the Highland Treatment contract for the period of
156 May 1, 2019-April 30, 2022. Motion carried.

157 **Roll Call Vote:** Ayes: 5. Bailey, Kemp, Frost, Helmuth, Logan, Nays: 0.
158 Absent: 0. Motion carried.

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160 **f.) SPECIAL EVENTS APPLICATION: FIRMLY ROOTED CHURCH EASTER EGG**
161 **HUNT, CENTENNIAL PARK.** All paperwork is in order and requirements have been met.

162 **MOTION:** by Frost/Kemp to approve the application for Firmly Rooted Church to use
163 Centennial Park on April 20, 2019 for an Easter Egg Hunt from 9:00 am – Noon. All in
164 favor. Motion carried.

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166 **11.) ITEMS REMOVED FROM CONSENT AGENDA (Item 8):** None.

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168 **12.) PUBLIC COMMENT:**

169 Chief Sholz- Oxford Fire Chief, DDA, committee for M-24 Paving Project met with
170 MDOT on road closures and repair to Glaspie St. prior to construction with mill/fill
171 repaving after the project is completed.

172 Steve Sanders, 100 Park St. Asked for road repair/maintenance to Park St. from
173 Mechanic to the dead end.

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175 **13.) MANAGER, STAFF, & ATTORNEY REPORTS:**

176 Village Manager reported on the Water Main on M-24 planned for an upgrade to a 12”
177 pipe may not be needed. Upgraded in 1984, MDOT suspects 12” but will verify. This
178 could be significant savings.

179 BS&A on-line payment is up and running.

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181 **14.) COUNCIL COMMENTS**

182 President Frost invited all to attend the Oakland County Main Street Award

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Night on May 9, 2019.

15.) ADJOURNMENT: With no further business to discuss meeting adjourned at 8:42 p.m.
MOTION: by Helmuth/Kemp to adjourn. All present voting in favor. Motion Carried.

Respectfully Submitted,
Teresa L. Onica, Recording Secretary

President Pro Tem