

1  
2  
3  
4  
5  
6  
7

**VILLAGE OF OXFORD  
PLANNING COMMISSION  
SPECIAL MEETING MINUTES**

*Planning Commission Members: Rose Bejma, Jack Curtis, Kelsey Cooke, Gary Douglas, Maureen Helmuth, Justin Ballard, Leslie Pielack*

8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45

22 West Burdick Street Oxford, MI 48371	June 4, 2019	7:00 pm
--	--------------	---------

1. **CALL TO ORDER** Vice Chairman Justin Ballard called the meeting to order at 7:00 p.m.

2. **RESPECTS TO THE FLAG**

3. **ROLL CALL:** Members Present 6- Bejma, Helmuth, Pielack, Ballard, Curtis, Cooke. Absent 1, Douglas.

**MOTION:** by Curtis/Helmuth excusing Gary Douglas. All in favor. Motion carried.  
Staff Present: Mario Ortega AICP, Tere Onica Recording Secretary/Clerk-Treasurer.

4. **APPROVAL OF AGENDA: June 4, 2019**

**MOTION:** by Curtis/Pielack to amend the special meeting agenda to include minutes for March 19, 2019, April 16, 2019, and May 20, 2019. All present voting in favor. Motion carried.

5. **APPROVAL OF MEETING MINUTES:** March 19, 2019, 2019 Regular Meeting

**MOTION:** by Curtis/Helmuth approve the regular meeting minutes of March 19, 2019. All present voting in favor. Motion carried.

**MOTION:** by Curtis/Bejma to approve the April 16, 2019 Special Joint meeting minutes as presented. All present voting in favor. Motion carried.

**MOTION:** by Curtis/Helmuth to approve the May 20, 2019 Joint Public Hearing as presented. All present voting in favor. Motion carried.

Vice Chairman Justin Ballard stated the purpose of the Special Meeting was for consideration of action with respect to Recreational Marihuana ordinance.

6. **PUBLIC COMMENTS:** None.

7. **PLANNER COMMENTS AND COMMISSIONER DISCUSSION:**

Planner Ortega referred to the joint meeting/Public Hearing held on May 20<sup>th</sup> with Michigan Municipal League Legal Counsel in attendance. The expectation is that the State Recreational Marihuana application deadline will begin around September 1, 2019. Ortega presented a brief outline related to topics to guide discussion regarding Adult Use Marihuana and a timeline for ordinance creation and adoption schedule. Draft language for the ordinance would have to be completed and presented by July 2, 2019 and be immediately ready for publication. Newspaper Publication is not possible until the following week based on local newspaper deadlines for submittal. The Public Hearing requires no less than 15-day notice. The Village Charter requires Council hold a first and second reading with another publication prior to the first reading in a newspaper of general circulation. The regular Council meeting schedule followed under normal conditions of adoption did not fit the timeline. The obligatory second reading could be omitted

46 as an exception for emergency reasons per Village Charter. It was suggested that if a  
47 Recreational Marihuana ordinance was adopted amendments could be made to the ordinance,  
48 but amendments to any ordinance must follow the same timeline for adoption. With all things  
49 considered, the Planner cited the importance of following good planning practices. A process is  
50 in place to allow for proper and appropriate time to develop ordinance language to recommend  
51 to Council for adoption. A Sunset clause could be added to an opt out ordinance that would  
52 allow the planning commission to continue working on the ordinance without current time  
53 constraints or putting the village in jeopardy. Rushing leads to mistakes. Council will still have to  
54 create an application process with permit fees in place.

55 **MOTION:** by Bejma/Cooke based on the timeline presented by Planner Ortega, the Village  
56 of Oxford Planning Commission recommends that the Village Council adopt an ordinance to  
57 Opt Out of Recreational Marihuana in order to allow proper and adequate time to prepare a  
58 comprehensive Recreational Marihuana ordinance.

59 **Roll Call Vote:** Cooke: yes, Ballard: yes, Curtis: yes, Bejma: yes, Helmuth: yes, Pielack: yes,  
60 Douglas: absent. All present voting yes. Motion carried.

61  
62 Further discussion followed on type of facilities, will there be a finite number of locations  
63 in the Village and where would they fit? What are the consequences and implications? What  
64 experience can be gleaned from other communities: Chesterfield Township, Lapeer Township,  
65 Lake Orion. The practice of "Stacked Uses" is an option for the category of license types:  
66 Grower, Micro Processor, Provisioning Center, Safety Compliance, Retailer, Transporter.

67  
68 Other topics: Separation of facilities, public concern, potential revenue, permit fees, square  
69 foot capacity, money/revenue, permitted uses, rules and quantities, the vague definition of  
70 "marihuana establishment," zoning areas for consideration- C-2, Industrial and Flex zoning.

71  
72 The planner was asked to draft an outline, give first impressions of standards being on future  
73 agendas under Old Business with Old Business taken up after New Business has been  
74 addressed. Two items have been submitted for the next meeting agenda scheduled for June 18,  
75 2019 at 7:00 p.m. Commissioners would like to set aside an hour each meeting for  
76 Recreational Marihuana.

77  
78 **8. ADJOURNMENT:**  
79 **MOTION:** by Helmuth/Curtis to adjourn at 8:48 p.m. All present voting in favor. Motion  
80 carried.

81  
82  
83 Respectfully submitted,

84  
85  
86 Tere Onica, Recording Secretary