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VILLAGE OF OXFORD
PLANNING COMMISSION

March 02, 2021 7:00 p.m.

REGULAR TELECONFERENCE MEETING MINUTES

To Participate in Meeting: Call-in access number (312) 626-6799

Meeting ID: 840 672 2978 - Meeting passcode 202392

Or use link to join the meeting via the internet:

<https://us02web.zoom.us/j/8406722978?pwd=Z3lkL0tiZVYzYzB0VUhMYXIEMmNWdz09>

Office Location - 22 W Burdick Street, Oxford, MI - Tel: 248-628-2543

This meeting was held remotely per PA 228

for safety reasons to mitigate risk of transfer of the COVID-19 virus.

Planning Commission Contact Information: Justin Ballard: justin.ballard@ballardintl.com; Leslie Pielack: leslie.pielack@gmail.com; Gary Douglas: willguyer@gmail.com; Maureen Helmuth: hlemo@aol.com; Michelle McClellan: mccllellan72@vahoo.com; Jon Nold: jnold@oxfordtownship.org; karkles@gmail.com;

1. CALL TO ORDER

Chairman Justin Ballard called the meeting to order at 7:05 p.m.

2. RESPECTS TO THE FLAG

3. ROLL CALL: Members Present- Arkles, location: Village of Oxford, MI; Ballard, location: Village of Oxford, MI; Pielack, location: Village of Oxford, MI.; Douglas, location: Village of Oxford, MI.; McClellan, location: Village of Oxford, MI.; Nold, location: Oxford Township, MI.; Absent 1. Helmuth. Staff Present: Village Manager Joe Madore, Recording Secretary Tere Onica, McKenna Planner Mario Ortega, Fire Chief Pete Scholz.

4. APPROVAL OF AGENDA: Meeting Agenda March 2, 2021.

MOTION: by Douglas/Nold to approve the agenda as presented.

Roll Call Vote: Ayes: 6. Arkles, Ballard, Douglas, McClellan, Nold, Pielack. Nays: 0. Absent: 1. Helmuth. Motion carried.

5. APPROVAL OF MEETING MINUTES: February 2, 2021 Regular Meeting Minutes.

MOTION: by Nold/Pielack to approve the Village of Oxford February 2, 2021 minutes as presented.

Roll Call Vote: Ayes: 6. Douglas, McClellan, Nold, Pielack, Arkles, Ballard. Nays: 0. Absent: 1. Helmuth. Motion carried.

6. CORRESPONDENCE: Correspondence from Council President Kelsey Cooke.

MOTION: by Douglas/Nold to receive and file the correspondence from Council President Kelsey Cooke.

Roll Call Vote: Ayes: 6. Douglas, McClellan, Nold, Pielack, Arkles, Ballard. Nays: 0. Absent: 1. Helmuth. Motion carried.

7. OLD BUSINESS:

a. Amendment A: Zoning Ordinance Section 4.1.4(B)(15) Text Amendment to Remove Tattoo Parlors from Adult Use. Planner Ortega drafted proposed changes to the ordinance and presented them to the commissioners for consideration. Village Council suggested Tattoo Parlors be permitted in commercial zoning C-1 and C-2. Discussion followed regarding the distinction between microblading and permanent makeup and a full-service tattoo parlor as the principal activity. Criteria of approval and Special Land Use was discussed. Planner Ortega will revise to include topics of discussion in follow up meeting.

- 49 No action taken.
50
51 **b. Amendment C: Zoning Ordinance Section 6.1.18 (B) Text Amendment Commercial**
52 **Vehicles.** Planner Ortega reviewed the changes under definitions, removing extraneous
53 terminology and focusing more on the commercial vehicles. No action taken.
54
55 **c. Master Plan Review-**Mr. Ortega started to look at various documents to provide
56 commissioners with some samples of reviews to look at specific goals and objectives. A
57 draft of a Master Plan review will be forthcoming. No action taken.
58
59 **8. NEW BUSINESS:** None.
60
61 **9. PUBLIC COMMENT:**
62 Lori Bourgeau-clarification on council thoughts regarding zoning for tattoo parlors and
63 commercial vehicles.
64
65 **10. CONSULTANT AND ADMINISTRATIVE COMMENTS**
66 Comments made on ZOOM meetings and issues arising from meeting remotely.
67
68 **11. COMMISSIONER COMMENTS**
69 OXFORD Township Planning Commission report.
70 ZBA- Nothing to report.
71 DDA- Mr. Madore gave an update.
72
73 **15. ADJOURNMENT:**
74 **MOTION:** by Douglas/Nold to adjourn at 8:38 p.m. All in favor. Motion
75 carried.
76 **Roll Call Vote:** Ayes: 6. Douglas, McClellan, Nold, Pielack, Arkles, Ballard. Nays: 0. Absent: 1.
77 Helmuth. Motion carried.
78
79
80
81
82 Respectfully submitted,
83 Tere Onica, Recording Secretary