

VILLAGE OF OXFORD
PLANNING COMMISSION
SPECIAL MEETING MINUTES

Planning Commission Members: Rose Bejma, Jack Curtis, Gary Deeg, Gary Douglas, Maureen Helmuth, Adam Johnson, Leslie Pielack

22 West Burdick Street Oxford, MI 48371	October 30, 2018	7:00 pm
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1. CALL TO ORDER

Chairperson Gary Douglas called the meeting to order at 7:00 p.m.

2. RESPECTS TO THE FLAG

- 3. ROLL CALL** - Members Present Douglas, Bejma, Helmuth, Pielack, Curtis, Johnson.
Members Absent: Deeg.

MOTION: by Helmuth/Bejma excusing Deeg. All in favor. Motion Carried.

Staff Present: Village Manager Joseph Madore, Recording Secretary/Clerk-Treasurer, Tere Onica, Fire Chief Pete Scholz.

4. APPROVAL OF AGENDA: Special Meeting Agenda October 30, 2018

MOTION: by Curtis/Helmuth to approve the agenda as presented. All in favor. Motion carried.

5. APPROVAL OF MEETING MINUTES: October 16, 2018

MOTION: by Curtis/Bejma to approve the regular meeting minutes of October 16, 2018. All in favor. Motion carried.

6. CORRESPONDENCE: None.

MOTION: by Helmuth/Curtis to receive and file the letters from McKenna dated October 11, 2108 Special Land Use Review #1 and Site Plan Review #1. All in favor. Motion carried.

7. OLD BUSINESS:

A. Special Land Use: 130 Oakdell Tasting Room-One Drop Brewery

MOTION: by Curtis/Bejma to recommend to the Oxford Village Council granting a Special Use approval for a bar/lounge on the site in conjunction with the principal permitted use of a brewery on compliance with all standards of Special Land Use approval of Section 9.2.5. The Special Land Use approval is contingent upon the applicant receiving, and complying with, all requirements of a Site Plan approval for the site located at 130 Oakdell Street, Oxford, MI. 48371.

ROLL CALL VOTE: Ayes: 6. Bejma, Pielack, Helmuth, Johnson, Curtis, Douglas. Nays: 0. Absent: 1. Deeg. All in favor. Motion carried.

8. NEW BUSINESS: Site Plan Review: 130 Oakdell One Drop Brewing

Ben Schnurle, 5960 Hosner Rd.- addressed the commissioners regarding the proposed site detail. Mr. Schnurle was asked about the parking spots on the left side of the drawing and the optional

46 cooler addition that would reduce the parking spaces reserved for employee parking. Mr. Schnurle
47 explained that there is additional parking in the back lot available the building, will have 24-hour
48 security cameras, lighting, signage and will keep fire lanes clear of parked cars.
49

50 Exterior lighting and light shielding were discussed. Lighting over doors and water usage were
51 answered by Mr. Schnurle.
52

53 **MOTION:** by Curtis/Bejma to approve the Site Plan for One Drop Brewing Company LLC, 130
54 Oakdell St., Oxford, MI. 48371 with the following conditions:

- 55 1.) All conditions of the McKenna letter dated October 11, 2018 will be met.
- 56 2.) All conditions of the Oxford Fire Department letter dated October 2, 2018 will be met.
- 57 3.) All conditions of the memorandum from the Oxford Village Manager dated 10/16/18
58 will be met.
- 59 4.) Upon the review and recommendation of the current village engineer, all conditions
60 identified in the review will be met.

61 **ROLL CALL VOTE:** Ayes: 6. Bejma, Pielack, Johnson, Curtis, Douglas, Helmuth. Nays: 0.
62 Absent: 1. Deeg. All in favor. Motion carried.
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64 9. **PUBLIC COMMENTS:** None.
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66 10. **CONSULTANT / ADMINISTRATIVE COMMENTS:** None.
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68 11. **COMMISSIONER COMMENTS**

69 Commissioner Bejma reported the ZBA has received one application for the vacant seat and
70 they are hoping for more response.
71

72 12. **ADJOURNMENT:** With nothing further to discuss, meeting adjourned at 7:25 p.m.

73 **MOTION:** by Helmuth/Curtis to adjourn. All in favor. Motion carried.
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75

76 Respectfully submitted,
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78
79 Tere Onica
80 Clerk/Treasurer
81 Recording Secretary
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