

**OXFORD VILLAGE COUNCIL
SPECIAL MEETING MINUTES**

22 West Burdick Street
Oxford, MI 48371
Council Chambers

November 25, 2019

7:00 p.m.

Village Council Members: David Bailey, Maureen Helmuth, Joe Frost, Allison Kemp, Kate Logan

- 1.) **CALL TO ORDER:** President Joe Frost called the meeting to order at 7:00 p.m.
- 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
- 3.) **COUNCIL ROLL CALL Attendance:** Bailey, Frost, Helmuth, Kemp. Absent: Logan. .
Also, present: Village Manager Joseph Madore, Clerk/Treasurer/Recording Secretary Tere Onica.
MOTION: by Frost/Kemp to excuse the absence of Kate Logan. All present voting in favor. Motion carried.
- 4.) **APPROVAL OF AGENDA:** November 25, 2019 Meeting Agenda
MOTION: by Helmuth/Bailey to amend the November 25th Special Meeting agenda moving item 7 (a) Employee Performance Reviews to Item 11, Closed Session. All in favor. Motion Carried.
- 5.) **APPROVAL OF THE MINUTES:** November 12, 2019
MOTION: by Helmuth/Frost to approve the November 12, 2019 meeting minutes as presented. All present voting in favor. Motion carried.
- 6.) **PUBLIC COMMENTS: NONE.**
- 7.) **OLD BUSINESS:**
 - a.) **Employee Policy Manual-**Needs updating. Excerpted pages were presented. Council asked for a complete copy of the Personnel Policy to review and consider in total for updates. The purpose of providing the excerpted pages was to bring outdated and incompatible wording to council's attention for revision.
 - b.) **Council Appointments for Board and Commissions.**
MOTION: by Frost/Bailey to appoint council to the following positions:
Polly Ann Trail: Kemp/Helmuth
NOTA: Logan/Bailey
Cable Communications: Helmuth/Frost
MML: Frost/Logan
SEMCOG: Logan/Frost
All present voting in favor. Motion carried.
- 8.) **NEW BUSINESS: None.**
- 9.) **PUBLIC COMMENT**
Dave Weckle commented on community involvement and the M-24 project.
- 10.) **CLOSED SESSION: Employee Performance Reviews: Village Manager, Clerk/Treasurer**
MOTION: by Helmuth/Kemp to enter in to closed session per MCL 15.268 (a) at 7:35 pm.
Roll Call Vote: Ayes: 4 -Bailey, Frost, Helmuth, Kemp. Nays: 0. Absent: 1- Logan.

45 **MOTION:** by Helmuth/Kemp to return to open session at 8:56 p.m. All in favor. Motion carried.

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47 **11.) COUNCIL COMMENTS**

48 Cable Budget approved.

49 DDA Main Street Transformation Strategies.

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51 **12.) ADJOURNMENT**

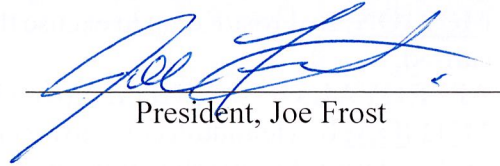
52 **MOTION:** by Helmuth/Frost to adjourn at 9:00 p.m. All present voting in favor. Motion Carried.

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56 Respectfully Submitted,
57 Teresa L. Onica, Recording Secretary



President, Joe Frost