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**OXFORD VILLAGE COUNCIL
REGULAR MEETING MINUTES**

Village Council Members: David Bailey, Maureen Helmuth, Joe Frost, Allison Kemp, Kate Logan

22 West Burdick Street
Oxford, MI 48371

October 08, 2019

7:00 pm

- 1.) **CALL TO ORDER:** President Joe Frost called the meeting to order at 7:00 p.m.
- 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
- 3.) **ROLL CALL** Attendance Members Present 5: Bailey, Frost, Helmuth, Kemp, Logan. Absent: 0.
Staff Present: Village Manager Joseph Madore, Clerk/Treasurer/Recording Secretary Tere Onica.
- 4.) **APPROVAL OF AGENDA:** October 08, 2019.
MOTION: by Logan/Helmuth to approve the agenda as presented. All in favor. Motion carried.
- 5.) **PRESENTATION:** None.
- 6.) **PUBLIC HEARING:** Ordinance 410, Purchase Policy
MOTION: by Helmuth/Logan to open the Public Hearing at 7:01 p.m. All in favor. Motion carried.
With no Public wishing to comment, the Public Hearing was closed at 7:02 p.m.
MOTION: by Helmuth/Bailey to close the Public Hearing at. All in favor. Motion carried.
- 7.) **CALL TO PUBLIC:**
Dan Durham, Orion Township resident, Village of Oxford Ordinance Officer- comments against a Keeping of Chickens Ordinance citing rat infestation problems previously in the village and the attraction of rats and other vermin due to chickens, droppings and abundant food source.
- 8.) **CONSENT AGENDA:**
MOTION: by Helmuth/Kemp to approve Consent Agenda Item 8(ai) (a) as presented.
All in favor. Motion carried.
MOTION: by Helmuth/Bailey to approve Consent Agenda Item 8(bi), (bii) bills in the amount of \$147,007.02, and (biii) monthly budget report with budget amendments as presented.
Roll Call Vote: Ayes: 5. Kemp, Helmuth, Logan, Frost, Bailey. Nays: 0. Absent: 0. Motion carried.
- 9.) **UNFINISHED BUSINESS:**
a. **Purchasing Policy No. 410: -Second Reading-**
MOTION: by Frost/Helmuth to approve the second reading of Ordinance No. 410 as presented.
Roll Call Vote: Ayes: 5. Helmuth, Frost, Bailey, Kemp, Logan. Nays: 0. Absent: 0. Motion carried.
b. **Ordinance No. 412 Keeping of Chickens** Second Reading.
MOTION: by Logan/Bailey to postpone the second reading of Keeping of Chickens Ordinance 412 to the next meeting and for the attorney to bring back revisions to the

46 ordinance to clarify the number of chickens allowed per household, limit the number of
47 permits that will be issued to allow for a testing period with a requirement for an annual
48 permit to be issued with inspection by the ordinance officer and amending Section 6.61 (c)
49 to allow for indoor slaughtering. By voice vote motion carried with a dissenting vote by
50 Bailey.
51

- 52 c. **Childcare for Council Meetings-continued discussion.** Council discussed new
53 information outlining state requirements and ordinance provisions making it prohibitive to
54 provide childcare service at the Village of Oxford administrative offices. Frost cited the
55 Village of Oxford does not fit the definition of a childcare center meaning the village did not
56 have to comply with State regulatory requirements; however, the Village Zoning O Section
57 4.1.10 (A.) calls for all child care facilities to be registered or licensed by the State of
58 Michigan Social Services and comply with minimum standards and (B) calls for providing
59 a minimum of 150 sq. ft. of outdoor play area with a total minimum not less than 3,000 sq.
60 ft. Council thought the definition of a center did not exclude providing the service. Council
61 member Logan was asked to do a survey to determine if there was a need/interest from the
62 public using Facebook, Social Media, or Survey Monkey.
63

64 **10.) NEW BUSINESS:**

- 65 a. **NOTA Municipal Credit Contract-** This is an interlocal agreement with NOTA to tender
66 municipal credits.
67 **MOTION:** by Frost/Helmuth to approve the Village Manager to sign the Municipal Credit
68 and Community Credit for the FY2020 contract as presented and thus enable the funds to be
69 transferred and used by NOTA.
70 **Roll Call Vote:** Ayes: 5. Helmuth, Logan, Frost, Bailey, Kemp. Nays: 0. Absent: 0. All in
71 favor. Motion carried.
72
- 73 b. **Resolution 19-14 MDOT Permit System Named Users:** This is an annual performance
74 resolution.
75 **MOTION:** by Helmuth/Frost to approve Resolution 19-14 as presented.
76 **Roll Call Vote:** Ayes: 5. Logan, Frost, Bailey, Kemp, Helmuth. Nays: 0. Absent: 0. All in
77 favor. Motion carried.
78
- 79 c. **Resolution 19-16 WRC Bond Issue Pre-Payment Option:**
80 The Manager presented a resolution to pre-pay debt for the Oakland County /WRC Sewer
81 Bonds. Prepayment would save the Village approximately \$3,435.28 in bond issuance cost
82 and interest. Manager Madore commented that the cash is available in the Sewer Fund. The
83 county provided a sample resolution.
84 **MOTION:** by Helmuth/Kemp at 7:40 p.m. to take a 10-minute recess to allow the Village
85 Manager to retrieve the Sewer and Water Budgets. All in favor. Motion carried.
86 **MOTION:** by Helmuth/Bailey to approve Resolution 19-16 as presented to pre-pay
87 Oakland County for the Oakland County WRC Sewer Bond in the amount of \$70,661.76
88 and for the administrative staff to present the overall account balances for water and sewer
89 next month.
90 **Roll Call Vote:** Ayes: 5. Frost, Bailey, Kemp, Helmuth, Logan. Nays: 0. Absent: 0. All in
91 favor. Motion carried.

92 d. **Resolution 19-15 Oakland County I.T. Services Agreement Update/Renewal**

93 **MOTION:** by Helmuth/Frost to approve Resolution 19-15 to continue to partner with
94 Oakland County for a period of five years for IT services as presented.

95 **Roll Call Vote:** Ayes: 5. Bailey, Kemp, Helmuth, Logan, Frost. Nays: 0. Absent: 0. All in
96 favor. Motion carried.

97
98 e. **Special Event Application 2019-5 Chamber Christmas Parade:** The application is the
99 same as last year. The Police Department, DPW and Fire Department have all reviewed and
100 approved the application per department oversight.

101 **MOTION:** by Frost/Bailey to approve the Special Event Application 2019-5 Chamber
102 Christmas Parade pending receipt of the certificate of insurance.

103 **Roll Call Vote:** Ayes: 5. Kemp, Helmuth, Logan, Frost, Bailey. Nays: 0. Absent: 0.
104 Motion carried.

105
106 **11.) ITEMS REMOVED FROM CONSENT AGENDA (Item 8):** None

107
108 **12.) PUBLIC COMMENT:**

109 Evelyn Petrusky, Lakes Edge Drive-asked about the bond prepayment reduction. Commented
110 against the reasoning behind the chicken ordinance and childcare proposal as well as payment
111 for childcare services.

112
113 **13.) MANAGER, STAFF, & ATTORNEY REPORTS and Committee Report Updates:**

114 Communication Committee-K. Logan

115 Planning Commission-M. Helmuth

116 Cable Commission-M. Helmuth

117 NOTA – Dave Bailey.

118 DDA – Joe Frost

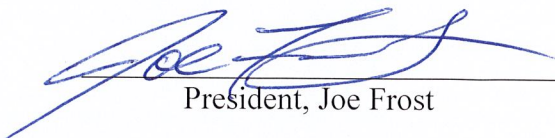
119 M-24 Task Force-Joe Frost

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121 **14.) COUNCIL COMMENTS-** Beautification Commission, Polly Ann Trail, M-24
122 Project.

123
124 **15.) ADJOURNMENT:** With no further business to discuss meeting adjourned at 8:22 p.m.

125 **MOTION:** by Helmuth/Frost to adjourn. All in favor. Motion Carried.
126
127

128
129 Respectfully Submitted,
130 Teresa L. Onica, Recording Secretary


President, Joe Frost

