

**VILLAGE OF OXFORD
PLANNING COMMISSION
REGULAR MEETING MINUTES**

*Planning Commission Members: Rose Bejma, Jack Curtis, Kelsey Cooke, Gary Douglas,
Maureen Helmuth, Justin Ballard, Leslie Pielack*

22 West Burdick Street Oxford, MI 48371	September 17, 2019	7:00 pm
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1. CALL TO ORDER

Chairman Gary Douglas called the meeting to order at 7:00 p.m.

2. RESPECTS TO THE FLAG

3. ROLL CALL: Members Present- Ballard, Cooke, Curtis, Douglas, Helmuth, Pielack.

Members absent: Bejma.

MOTION: by Curtis/Helmuth excusing the absence of commissioner Bejma. All in favor.
Motion carried.

Staff Present: Mario Ortega AICP, Tere Onica Recording Secretary.

4. APPROVAL OF AGENDA: Meeting Agenda September 17, 2019

MOTION: by Curtis/Helmuth to approve the Village of Oxford September 17, 2019, regular meeting agenda. All in favor. Motion carried.

5. APPROVAL OF MEETING MINUTES: August 20, 2019

MOTION: by Curtis/Pielack to approve the August 20, 2019 meeting minutes as presented.
All in favor. Motion carried.

6. CORRESPONDENCE: None.

7. PUBLIC HEARING: None.

8. OLD BUSINESS:

- a. **ADULT USE MARIJUANA ORDINANCE DISCUSSION:** Planner Ortega presented the draft revision for Adult Use Marijuana Ordinance dated September 14, 2019 with new language in underlined blue italics text and striking items in red. Section 4.1.29 amendments were made as follows:

- Adult Use Marijuana Facilities Definitions added- Item A (5) Marijuana Grower, Class A, B and C.
- Numbering correction on page two to **Temporary Marijuana Event** making it item number 13.
- Item B (1)(f) **Marijuana Secure Transporter** was added.
- Item C.1 buffer should apply to schools and not childcare facilities. Attorney input needed regarding buffer criteria and referring to parks as Public Parks instead of naming individual parks.
- (4) Permitted Districts I-1 Industrial District to specify location on Glaspie adding *on parcels whose front lot line is the Glaspie Street right-of-way line and are located....*

- There was a question on the stub road name.
- Item C(4)(b) was stricken in entirety.
- There was discussion on special land use.
- Discussion on including the I-1 district south of Scriptor Park.
- Page 3, Item D amendments were discussed with a note to specify penalties under Suspension of Special Land Use.
- Page 4, Item E Application Submittal Requirements were covered. It was suggested that a form be created listing the items to be included in the application packet with a check list for site plan review.

Planner Ortega will incorporate changes for a new draft revision for review at the next meeting. There are also attorney review and comments yet to be considered.

9. PUBLIC COMMENT: NONE.

10. COMMISSIONER COMMENTS

Oxford Township Planning Commission Update by Jack Curtis
ZBA Update nothing to report.
DDA Update nothing to report

11. ADJOURNMENT:

MOTION: by Curtis/Helmuth to adjourn at 8:34 p.m. All present voting in favor. Motion carried.

Respectfully submitted,



Tere Onica, Recording Secretary