

**OXFORD VILLAGE COUNCIL
TELECONFERENCE REGULAR MEETING MINUTES**

Call-In Access Number (701) 802-5176 Meeting Code: 1531799

Village Council Members: David Bailey, Maureen Helmuth, Joe Frost, Allison Kemp, Kelsey Cooke

**22 West Burdick Street
Oxford, MI 48371**

June 9, 2020

7:00 pm

- 1.) **CALL TO ORDER:** President Joe Frost called the meeting to order at 7:00 p.m. This is a teleconference meeting per Governor Whitmer's Executive Order No. 2020-75.
- 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
- 3.) **ROLL CALL Attendance Members Present:** Bailey, Cooke (present and experiencing technical difficulties), Frost, Kemp, Helmuth. **Absent:** 0. **Staff Present:** Village Manager Joseph Madore, Attorney Robert Davis, Police Chief Mike Solwold, Recording Secretary Clerk/Treasurer, Tere Onica.
- 4.) **APPROVAL OF AGENDA:** June 9, 2020.
MOTION: by Helmuth /Kemp to approve the June 9, 2020 telecommunication meeting agenda.
Roll Call Vote: Ayes: 4. Frost, Bailey, Kemp, Helmuth. Cooke experiencing technical difficulties. Nays: 0. Absent: 0. Motion carried.
- 5.) **a. PUBLIC HEARING:** Zoning Ordinance 6.1.23
MOTION: Helmuth / Kemp to open the public hearing at 7:03p.m.
Roll Call Vote: Yeas: 4. Bailey, Frost, Kemp, Helmuth. Cooke experiencing technical difficulties. Nays:0. Absent: 0. Motion carried.
PUBLIC COMMENTS: The council president called for public comments. With no public asking to speak, the council president closed public comments.
MOTION: Helmuth/Bailey to close the public hearing at 7:04 p.m.
Roll Call Vote: Ayes: 4. Kemp, Bailey, Helmuth, Frost. Cooke Technical Difficulties. Nays: 0. Absent: 0. Motion carried.
Brian Coultier-Library staff is back working. June 15th next phase will be curb side service.
Kelly Arkles: Item 9 (b) vehicle commercial ordinance moratorium extension.
Lori Borgeau-supported request for moratorium extension.
Shannon Strong-Support moratorium extension, people working from home.
- 6.) **CONSENT AGENDA:** Correspondence Food Truck/Special Event permit.
MOTION: by Helmuth /Kemp to receive and file Consent Agenda items under 8(a)(i), (ii) as presented.
Roll Call Vote: Ayes: 5. Cooke, Frost, Helmuth, Kemp, Bailey. Nays: 0. Absent: 0.
MOTION: by Helmuth /Bailey to approve items 8(b)(i),(ii) and (iii) with bills in the amount of \$134,586.24 as presented.
Roll Call Vote: Ayes: 5. Frost, Bailey, Kemp, Helmuth, Cooke. Nays: 0. Absent: 0. Motion carried.
- 7.) **UNFINISHED BUSINESS:**
 - a. **Second Reading-Zoning Ordinance Amendment 6.1.23**
MOTION: by Helmuth/Frost to amend Zoning Ordinance Section 6.1.23 to eliminate the incompatibility of the two ordinances by adopting the proposed new text to be included in the

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ordinance as presented.
Roll Call Vote: Ayes: 5. Bailey, Kemp, Helmuth, Cooke, Frost. Nays: 0. Absent: 0.
Motion carried.

- b. Commercial Vehicles in Residential Ordinance Moratorium ends 6.23.2020. An extension was recommended until December 1, 2020, following a suggestion to extend the moratorium until the completion of the M-24 project.
MOTION: by Frost/Kemp to extend the moratorium of ordinance 6.1.18(B) until 12.1.2020 and amended by Frost/Kemp to extend the moratorium date until completion of the M-24 project.
Roll Call Vote: Ayes: 5. Kemp, Helmuth, Cooke, Frost, Bailey. Nays: 0. Absent: 0.
Motion carried.

8.) **NEW BUSINESS:**

- a. **GFL Residential Contract Extension Request:** No action required. Manager Madore informed council about the options for cost and service. A change in the pick-up date was recommended for consideration.
- b. **Scripter Park Beach-** DPW is back to full staff. Opening Policy and Procedure for beach is under consideration. Best practices for beach employees working 4-hours on a Sunday. Social Distancing issues inside the restroom area is a concern. Hope to be open in a couple of weeks. No action required.
- c. **PC Recommendation to Deny Rezoning of Parcel 04-27-278-020 for R-1 to Multiple Family District.**
Planning Commission held a public hearing with 28 people speaking in opposition to the rezoning. There was no support in favor of. Developer can develop a PUD as stated in the South Washington Plan, or single-family homes. Village Council has ultimate authority to grant or deny a rezoning.
MOTION: by Frost/Helmuth to accept Planning Commission recommendation to deny rezoning from Residential-1 to Multiple Family District.
Roll Call Vote: Ayes: 5. Cooke, Bailey, Frost, Bailey, Kemp Helmuth. Nays: 0. Absent: 0. Motion carried.
- d. **Expansion of outdoor seating for restaurants-Administrative Approval Options**
Due to capacity requirements of COVID re-opening, there is a need to utilize additional outside space. Some restaurants are using parking lots for expansion. Businesses need assistance in recovering from the pandemic quarantine and business closings. Examples of what those spaces would look like, bullet points of steps business would take and how to promote the use of space were discussed.
MOTION: by Frost/Cooke to allow administration to approve the expansion of temporary outside seating as allowed under Section 4.1.45 of the zoning ordinance. A state license is required. Health dept approval and village insurance rider for village owned property should not be a problem but is necessary if expansion is allowed. Sidewalk sales to be included. Page 60, Item R provides standards for cafes on public property. Additional commons space at Centennial Park was mentioned. The Village

92 Manager was asked to put together a one-page summary of what and how this would look
93 for businesses wishing to participate.

94 **Roll Call Vote:** Ayes: 5. Bailey, Kemp, Helmuth, Cooke, Frost. Nays: 0
95 Absent: 0. Motion carried.

96 **e. Temporary Signage Allowance for Additional Types-Admin Approval Options**

97 MDOT no advertising or construction colors. Permit process and signage up to 30 square-
98 feet was already passed for banners and signs. Banners on the bridge were mentioned.
99 Uncertain if MDOT is final approval of bridge banners. Polly Ann Trail bridge, is
100 approval is needed there? Signs are for the construction time-period and will not exceed
101 that time. Target end date is November 15, 2020. Final restoration may extend to next
102 year April or May. The Village Manger was asked to create a one-page document to post
103 for public information. Permit Fee will be waived.

104 **MOTION:** by Helmuth/Frost to allow administration to temporarily permit signage
105 options presented through the standard sign permit application that might not otherwise
106 be permitted, considering all aspects of safety to the public, patrons, and employees of a
107 business.

108 **Roll Call Vote:** Ayes: 5. Helmuth, Cooke, Frost, Bailey, Kemp. Nays: 0. Absent: 0.
109 Motion carried.

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111 **9.) ITEMS REMOVED FROM CONSENT AGENDA:** None.

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113 **10.) PUBLIC COMMENT:**

114 Kelly Arkles- Thanked council and village.

115 Shannon Strong-Extended thanks to Planning Commission, Council and support from local
116 businesses.

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118 **11.) COMMITTEE REPORTS:**

119 Planning Commission reported on recent Public Hearing. Cable Commission will meet June
120 15th at 4:00 p.m. Communications-Small business funding raised over \$5,000 with a \$4,000
121 match from Oakland County that will go to support downtown businesses. Polly Ann beverage
122 can return drive was hugely successful and will go for repairs on the trail. DDA meets Monday
123 June 15th. Additional funds have been raised.

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125 **12.) MANAGER, STAFF, & ATTORNEY REPORTS:**

126 Attorney addressed council on memos over consideration of adult use Marijuana Ordinance.
127 Council was encouraged to read all materials. Litigation in this unchartered process is taking
128 place. The Attorney is tracking the issues and is involved in other communities facing very
129 expensive litigation. The attorney is specifically watching challenges to ordinances and
130 community application processes. Not a topic for tonight. Will send information to the
131 Planning Commission for review.

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133 Replacing water leads. Office has been very busy. Garbage collection will be difficult on
134 Thursday.

135 Glen kudos on DDA work and downtown promotion. Social media.

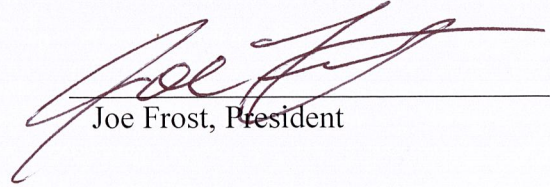
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137 **13.) COUNCIL COMMENTS:**

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14.) ADJOURNMENT:

MOTION: by Helmuth/Kemp to adjourn at 8:32 p.m. All in favor by voice vote. Motion Carried.

Respectfully Submitted,
Teresa L. Onica, Recording Secretary



Joe Frost, President