

**OXFORD VILLAGE COUNCIL
TELECONFERENCE REGULAR MEETING MINUTES**

Call-In Access Number (312) 626-6799 Meeting Code: 959731

Village Council Members: David Bailey, Maureen Helmuth, Allison Kemp, Kelsey Cooke

**22 West Burdick Street
Oxford, MI 48371**

October 13, 2020

7:00 pm

- 1.) **CALL TO ORDER:** President Pro-Tem Dave Bailey called the meeting to order at 7:01 p.m. This was a teleconference meeting per Governor Whitmer's Executive Order No. 2020-154.
- 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
- 3.) **ROLL CALL ATTENDANCE:** Members Present: 4: Bailey, Cooke, Kemp, Helmuth. Absent: 0, with one seat vacant due to council member resignation on September 8, 2020. Staff Present: Village Manager Joseph Madore, Attorney Robert Davis, Recording Secretary Clerk/Treasurer, Tere Onica.
- 4.) **APPROVAL OF AGENDA:** October 13, 2020.
MOTION: by Helmuth/Kemp to approve the October 13, 2020 telecommunication meeting agenda.
Roll Call Vote: Ayes: 4. Bailey, Kemp, Cooke, Helmuth. Nays: 0. Absent: 0. Motion carried.
- 5.) **PUBLIC COMMENTS:** None.
- 6.) **CONSENT AGENDA:**
MOTION: by Helmuth/Bailey to approve Consent items a, b, and c as presented including correspondence from Victoria Connelly and Diane Hughes, and bills in the amount of \$210,675.32.
Roll Call Vote: Ayes: 4. Cooke, Helmuth, Kemp, Bailey. Nays: 0. Absent: 0. Motion carried.
- 7.) **UNFINISHED BUSINESS:** None.
- 8.) **NEW BUSINESS:**
 - a. **Letter of Resignation- Kelsey Cooke.**
MOTION: by Helmuth/Bailey to accept the resignation of Kelsey Cooke effective immediately following the October 13, 2020 meeting with her term of office expiring November 2, 2020. Ms. Cooke has been appointed to fill the new vacancy created by Joe Frost resignation on 9.8.2020. The partial 2-year term (Cooke's original council appointment to fill Logan vacancy, 2.18.2020) will be filled on November 3, 2020 by Allison Kemp, running unopposed.
Roll Call Vote: Ayes: 4. Helmuth, Cooke, Bailey, Kemp. Nays: 0. Absent: 0. Motion carried.
 - b. **First Reading, Amendment to Ord. No. 411, Section VI- Repeal And Sunset Provision, Prohibition of Marihuana Establishments:** There was discussion on extending the sunset date of December 31, 2020 to allow time for the attorney to address irregularities in the draft ordinance, for council to address deficiencies of the

44 draft application, and for clarification on items identified in a Memorandum dated
45 September 15, 2020 by council member Cooke.

46 **MOTION:** by Helmuth/Bailey to approve the first reading of Ord. No. 411, Prohibition of
47 Marihuana Establishments, to amend Section VI, Repeal And Sunset Provision by
48 extending the sunset date from December 31, 2020 to April 30, 2021; and, to set a Public
49 Hearing for the second reading of the amendment to Ordinance No. 411 for the next regular
50 meeting of the Village Council to be held on Tuesday November 10, 2020 at 7:00 p.m. or
51 shortly thereafter.

52 **Roll Call Vote:** Ayes: 4. Cooke, Bailey, Kemp, Helmuth. Nays: 0. Absent: 0.
53 Motion carried.

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55 **c. Building Use-November 3, 2020 Election Day-** The village office is used as a
56 voting location for Precinct 2. November General Elections are high volume, high
57 traffic elections. Voting activity will be very disruptive to village business. In
58 addition, extra space for precinct voters and election inspectors will provide better
59 social distancing. The building environment has been controlled and cleaned due to
60 COVID protocol and the increased foot traffic will compromise the areas staff uses
61 daily.

62 **MOTION:** by Helmuth/Cooke to close the office on November 3rd with pay for
63 employees normal scheduled work hours.

64 **Roll Call Vote:** Ayes: 4. Bailey, Kemp, Helmuth, Cooke. Nays: 0. Absent: 0.
65 Motion carried.

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67 **d. Consideration of Water Ordinance Amendment to Allow Alternate Piping**
68 **Materials:** The village will be replacing 700-800 galvanized water service leads, put
69 upon locals by the State of Michigan. The 2.5-million-dollar State mandate without
70 funding is an outgrowth of the Flint water issues. Alternate plastic piping materials
71 are becoming a common practice across the state as allowed under state plumbing
72 code. It is more affordable. The ordinance needs to be amended to go forward.

73 **MOTION:** by Helmuth/Cooke to amend Section 70-73 of the General Code of
74 Ordinances to allow plastic piping material to be used for water service leads
75 between the curb-stop and the building, pending a letter from the plumbing inspector
76 stating the materials are up to code.

77 **Roll Call Vote:** Ayes: 4. Kemp, Helmuth, Cooke, Bailey. Nays: 0. Absent: 0.
78 Motion carried.

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80 **e. Resolution 20-14 MDOT Permit Names:**
81 **MOTION:** by Helmuth/Bailey to approve Resolution 20-14 authorizing the clerk or
82 village manager to sign the Resolution.

83 **Roll Call Vote:** Ayes: 4. Kemp, Helmuth, Cooke, Bailey. Nays: 0. Absent: 0.
84 Motion carried.

85

86 **f. DPW Utility Truck Purchase Bids:** The DPW received 3 bids on cab and chassis
87 and three bids on 2021 utility truck with box and snowplow using the Michigan
88 MIDEAL and Oakland County Co-op program. This will replace the 2001 utility
89 truck.

90 **MOTION:** by Helmuth/Bailey to approve the purchase of 2021 Chevrolet cab and chassis
91 from Todd Wenzel Buick/GMC for the purchase price of \$27,432.00 with the utility box
92 and snowplow from Knapheide/Truck Equipment in the amount of \$14,741.85 and to allow
93 \$1,000.00 for lettering, running boards, and any possible changes that may occur during the
94 body build process not to exceed a total expenditure of \$43,173.85 from the motor
95 equipment fund.

96 **Roll Call Vote:** Ayes: 4. Bailey, Kemp, Helmuth, Cooke. Nays: 0. Absent: 0. Motion
97 carried.

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99 **g. DPW Mower Purchase Bids:** Bids were presented by DPW Supervisor, Don
100 Brantley to replace the 2001 Zero-Turn Husqvarna.

101 **MOTION:** by Helmuth/Cooke to approve the purchase of the new Scag Turf Tiger 61”
102 zero turn mower from Burdick Street Landscape Supply in the amount of \$12,000.00.

103 **Roll Call Vote:** Ayes: 4. Bailey, Kemp, Helmuth, Cooke. Nays: 0. Absent: 0. Motion
104 carried.

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106 **9.) ITEMS REMOVED FROM CONSENT AGENDA:** None.

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108 **10.) PUBLIC COMMENT:**

109 Kelly Arkels- 411 Thornhill Trail-Supports the Town Hall meeting on Recreational
110 Marijuana.

111 Lori Bourgeau- Supports closing for Election Day.

112 Nicole Edwards-Virtual Scare Crow Festival underway. Road construction going well.

113 Sue Bossardet- Withdrawing offer from the museum to take stewardship of the Special Gift
114 account for time capsule.

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116 **11.) COMMITTEE REPORTS-**

117 NOTA

118 Planning Commission approved site plan for Village Ridge Condominiums.

119 Cable Commission has not met.

120 Polly Ann Trail-Information on Weigh Station Park by Powell Street.

121 DDA Zoom meeting, still have some vacancies and terms expiring.
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123 **12.) MANAGER, STAFF, & ATTORNEY REPORTS**

124 Attorney-meeting by Zoom or return to regular meetings. Michigan Supreme Court ruled the
125 Governors Executive Orders unconstitutional. Legislation proposed to continue to allow
126 virtual meetings until the end of the year.
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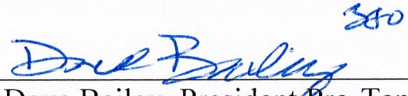
128 **13.) COUNCIL COMMENTS**
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14.) ADJOURNMENT:

MOTION: by Helmuth/Bailey to adjourn at 8:18 p.m. All in favor by voice vote. Motion carried.

Respectfully Submitted,
Teresa L. Onica, Recording Secretary



Dave Bailey, President Pro-Tem