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**OXFORD VILLAGE COUNCIL
REGULAR MEETING MINUTES**

Village Council Members: David Bailey, Maureen Helmuth, Joe Frost, Allison Kemp, Kate Logan

22 West Burdick Street
Oxford, MI 48371

January 14, 2020

7:00 pm

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- 1.) **CALL TO ORDER:** President, Joe Frost called the meeting to order at 7:00 p.m.
 - 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
 - 3.) **ROLL CALL** Attendance Members Present 4: Frost, Helmuth, Kemp, Logan. Absent: 1: Bailey.
Staff Present: *Village Manager Joseph Madore, Clerk/Treasurer/Recording Secretary Tere Onica, Attorney Robert Davis.*
MOTION: by Helmuth/Frost to excuse the absence of council member Bailey. All present voting in favor. Motion carried.
 - 4.) **APPROVAL OF AGENDA:** January 14, 2020.
MOTION: by Logan/Helmuth to approve the agenda. All present voting in favor. Motion carried.
 - 5.) **PRESENTATIONS:** None.
 - 6.) **PUBLIC HEARING:**
CDBG REPROGRAMMING PROJECTS
MOTION: by Helmuth/Kemp to open the Public Hearing at 7:02 p.m. All present voting in favor. Motion carried.

Public Hearing Comments: None.
MOTION: by Helmuth/Logan to close the Public Hearing at 7:02 p.m. All present voting in favor. Motion carried.
 - 7.) **CALL TO PUBLIC-**No comment.
 - 8.) **CONSENT AGENDA:**
MOTION: by Helmuth/Kemp to approve Consent Agenda items under 8(a) as presented. All present voting in favor. Motion carried.
MOTION: by Logan/Helmuth to approve Consent Agenda items under 8(b) with bills in the amount of \$283,349.63 as presented.
Roll Call Vote: Ayes: 4. Kemp, Helmuth, Logan, Frost. Nays: 0. Absent: 1. Bailey. Motion carried.
 - 9.) **UNFINISHED BUSINESS:**
 - a. **Resolution 2020-01 Manager Goals/Objectives**
MOTION: by Helmuth/Frost to approve Resolution 2020-01 as presented.
Roll Call Vote: Ayes 4: Helmuth, Logan, Kemp, Frost. Nays: 0. Absent 1: Bailey. Motion carried.

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b. Clerk 2020 Goals Resolution Direction-Goals

MOTION: by Helmuth/Logan to approve Resolution 2020-02 as presented.

Roll Call Vote: Ayes 4: Helmuth, Logan, Kemp, Frost. Nays: 0. Absent 1: Bailey.
Motion carried.

c. Dayton Street Access Plan for Emergency Use- Chief Sholz gave a review of the plan to use Dayton Street as a temporary connection for emergency services during the M-24 construction project. Pictures have been taken to ensure the area is properly restored.

MOTION: by Logan/Helmuth to approve the plan presented for Dayton Street as a temporary connection for emergency services including restoration to pre-construction condition, and adding “No Thru Traffic” signs on both sides at Dayton St. and Chari Ct. and a barricade with signage at Sandhurst and Dayton and Pleasant and Dayton.
All present voting in favor. Motion carried.

d. Residential Rental Registration & Inspection Ordinance Discussion: The Village Manager indicated that the Rental and Inspection ordinance is not ready for action. The recommendation was to consider the best approach to initiate the ordinance and how to cover the cost and liability incurred by the village to accomplish the main goal of addressing living conditions and safety issues.

MOTION: by Frost/Helmuth to set aside the Residential Rental Registration & Inspection Ordinance to be taken up at a Special Meeting work session meeting scheduled for Monday, January 27, 2020 at 7:00 p.m. All present voting in favor. Motion carried.

10.) NEW BUSINESS:

a. Reprogramming CDBG PY 18 and PY19 Projects to Removal of Barriers-Council member Logan requested council consider using CDBG funds for snow removal. It was explained that snow removal falls under Public Service projects with no bearing on reprogramming PY18- Code Enforcement, and PY 19-Sidewalk projects to Removal of Architectural Barriers. Only 30% of CDBG funding can be used for Public Service which is less than \$3,500 annually to the Village of Oxford. Ms. Logan commented on the Auburn Hills program. It was pointed out that Auburn Hills is awarded \$82,430 giving them a lot more to provide such services. Criteria would need to be set up to qualify who would be eligible for snow removal services such as age, disability, income, etc.

MOTION: by Logan/Helmuth to include CDBG on the Special Meeting Work Session agenda scheduled for January 27th. Mr. Frost agreed to amend the Special Meeting Work Session agenda to include CDBG and Capital Improvement projects. All present voting in favor.

MOTION: by Helmuth/Kemp to approve reprogramming of remaining CDBG funds (approximately \$6,157.23) for PY18 from activity 730310- Code Enforcement, to PY 18 activity 172170-731619, Removal of Architectural Barriers; and reprogram \$7,816.00 for PY 19 from activity 172170-731745- Sidewalks, to PY 19 activity 172170-731619 Removal of Architectural Barriers, and authorize the CDBG administrator to submit the request to reprogram PY 18 and PY 19 funds awarded to the Village of Oxford to the Oakland County Program Coordinator.

Roll Call Vote: Ayes: 4. Logan, Frost, Kemp, Helmuth. Nays: 0. Absent: 1. Bailey.

92 Motion carried.
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- 94 b. **2020 Recreational Passport Grant Application Option-** Potential projects/needs at
95 Scripper Park were presented for consideration for the application to the Michigan
96 Department of Natural Resources (DNR) for the Recreational Passport Grant. A public
97 hearing is required.

98 **MOTION:** by Helmuth/Kemp to approve setting a Public Hearing for the Michigan
99 Recreation Passport grant application to be held at the March 10, 2020 council meeting.
100 **Roll Call Vote:** Ayes: 4. Frost, Kemp, Helmuth, Logan. Nays: 0. Absent: 1. Bailey.
101 Motion carried.
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- 103 c. **Police Department Recommendation for Stop Sign on Dennison at Jersey St.**

104 Police Chief requested two (2) stop signs at \$100 per sign for Dennison and Jersey East
105 and West bound traffic, and two (2) No Parking – 1) No Parking From Here to Corner
106 sign for Dennison St. East of Pontiac for W/B traffic Pontiac 2) No Parking This Side of
107 Sign for E/B traffic East of Pontiac St. at \$80.00 each. Total of \$360.00 for all signage.
108 Striping for pedestrian traffic was recommended by council as well as looking at
109 temporary stop signs for use specifically during the M-24 construction. A
110 recommendation was made to include the Task Force and DDA Director in discussion.

111 **MOTION:** by Logan/Kemp to install stop signs, no parking and pedestrian striping at
112 Dennison and Jersey St.

113 **Roll Call Vote:** Ayes: 4. Kemp, Helmuth, Logan, Frost. Nays: 0
114 Absent: 1. Bailey. Motion carried.
115

- 116 11. **ITEMS REMOVED FROM CONSENT AGENDA** (Item 8): None
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- 118 12. **PUBLIC COMMENT:**

- 119 • Dora Rolando-Thanked public for display window award.
120

- 121 13. **MANAGER, STAFF, & ATTORNEY REPORTS** and Committee Report Updates:

122 Communication Committee-K. Logan

123 Planning Commission-M. Helmuth

124 Cable Commission-M. Helmuth

125 NOTA – Dave Bailey.

126 DDA – Joe Frost

127 M-24 Task Force

128 Polly Ann Trial

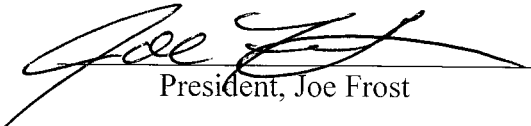
129 Manager, Staff and Attorney Reports
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- 131 14. **COUNCIL COMMENTS**
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- 133 15. **ADJOURNMENT:** With no further business to discuss meeting adjourned at 8:10 p.m.

134 **MOTION:** by Helmuth/Kemp to adjourn. All present voting in favor. Motion Carried.
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136 Respectfully Submitted,
137 Teresa L. Onica, Recording Secretary


President, Joe Frost