

1 **VILLAGE OF OXFORD**
2 **PLANNING COMMISSION**
3 **REGULAR TELECONFERENCE MEETING MINUTES**
4 Meeting conducted via video/teleconference due to the health concerns of COVID-19
5 Per Governor's Executive Order 2020-75
6 Call-in access number: (701) 802-5176
7 Meeting Code: 1531799
8 *Planning Commission Members: Justin Ballard, Rose Bejma, Jack Curtis, Gary Douglas,*
9 *Maureen Helmuth, Michelle McClellan, Leslie Pielack*

22 West Burdick Street Oxford, MI 48371	June 16, 2020	7:00 pm
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11 **1. CALL TO ORDER**

12 Chairman Justin Ballard called the meeting to order at 7:00 p.m.

13 **2. RESPECTS TO THE FLAG**

- 14 **3. ROLL CALL:** Members Present- Ballard, Bejma, Curtis, Douglas, Helmuth, McClellan, Pielack.
15 Absent: 0. Staff Present: Village Manager Joe Madore, Recording Secretary Tere Onica, McKenna
16 Planner Paul Lippens attorney Robert Davis.

17 *Due to the nature of the meeting, a roll call vote was called and recorded for each motion.*

18 **4. APPROVAL OF AGENDA: Meeting Agenda June 16, 2020.**

19 **MOTION:** by Douglas/Curtis to amend the agenda by removing Adult Use Marijuana under
20 Old Business due to the absence of Planner Ortega.

21 **Roll Call Vote:** Ayes, 3. Curtis, Douglas, Ballard. Nays: 4. Helmuth, McClellan, Pielack,
22 Bejma. Absent: 0. Motion failed.

23 **MOTION:** by Helmuth/Pielack to approve agenda the June 16, 2020 meeting agenda
24 as presented with Adult Use Marijuana discussion under Old Business.

25 **Roll Call Vote:** Ayes, 7. Helmuth, McClellan, Pielack, Ballard, Douglas, Bejma, Curtis. Nays: 0.
26 Absent: 0. Motion carried.

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28 **5. APPROVAL OF MEETING MINUTES: June 2, 2020 Regular Meeting.**

29 **MOTION:** by Bejma/McClellan to approve the Village of Oxford Planning Commission
30 June 2, 2020 Regular Meeting minutes as presented.

31 **Roll Call Vote:** Ayes, 7. Douglas, Helmuth, McClellan, Pielack, Ballard, Bejma, Curtis. Nays: 0.
32 Absent: 0. Motion carried.

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34 **6. CORRESPONDENCE:** None

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36 **7. OLD BUSINESS:** Adult Use Marijuana information with current litigation and municipal legal
37 entanglements with the marijuana industry was provided by the attorney for discussion. Revised
38 ordinance and draft application included. A lot of litigation in adult use and medical marijuana.
39 Selection process and setting number of licenses or permits. Need a dedicated session to get
40 something in final form. Application needs some study. Financial investment minimum standard
41 by committing to an investment amount. A very intense individual meeting was recommended.

42
43 **8. NEW BUSINESS:**

- 44 **a. Gourmet Guys Grill-Outdoor Seating Review, 74 N Washington St.**

45 **Parcel ID# 04-22-456-001, C-1 Transition:** The site is located on the east side of N

46 Washington Street, north of Center Street and south of the Polly Ann Trail bridge.
47 The Gourmet Grilling Guys would like to operate a 288 SF seasonal outdoor dining
48 patio between the front/west façade of the existing building and the N Washington
49 Street right-of-way on their private property from April to November. Planner
50 Paul Lippens gave an overview of the McKenna review letter dated June 8, 2020
51 Outdoor dining is popular and something we want to encourage during the COVID-
52 19 social distancing. Not a variance rather a nonconformity improving existing non-
53 conformity as a special consideration.

54 **MOTION:** by Curtis/Helmuth to grant approval for outdoor dining at 74 N Washington
55 with completion of the conditions outlined in the McKenna letter dated June 8, 2020.

56 **Roll Call Vote:** Ayes: 7. Helmuth, McClellan, Pielack, Bejma, Curtis, Ballard, Douglas.
57 Nays: 0. Absent: 0. Motion carried.
58

59 **9. PUBLIC COMMENT:** None.
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61 **10. CONSULTANT AND ADMINISTRATIVE COMMENTS**
62

63 **11. COMMISSIONER COMMENTS:**


64 Oxford Township- Jack Curtis- Nothing to report.

65 ZBA-Rose Bejma-Nothing to report.

66 DDA-Pete Scholz- Downtown projects punching ahead.
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68 **12. ADJOURNMENT:**

69 **MOTION:** by Helmuth/Pielack to adjourn at 7:50 p.m. All in favor. Motion carried.
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72 

73 Respectfully submitted,
74 Tere Onica, Recording Secretary