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**OXFORD VILLAGE COUNCIL
BUDGET WORK SESSION MEETING MINUTES**

Village Council Members: David Bailey, Maureen Helmuth, Joe Frost, Allison Kemp, Kate Logan

22 West Burdick Street Oxford, MI 48371 Community Room	April 23, 2019	7:00 am
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- 1.) **CALL TO ORDER:** President Joe Frost called the meeting to order at 7:03 a.m.
 - 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
 - 3.) **ROLL CALL** Attendance Members Present 5: Bailey, Frost, Helmuth, Kemp, Logan. Absent: 0.
Staff Present: Village Manager Joseph Madore, Clerk/Treasurer/Recording Secretary Tere Onica, Police Chief Mike Solwold, DPW Director Don Brantley.
 - 4.) **APPROVAL OF AGENDA:** April 23, 2019.
MOTION: by Helmuth/Kemp to approve the agenda as presented. All present voting in favor.
Motion Carried.
 - 5.) **PUBLIC COMMENTS:** None.
 - 6.) **BUSINESS:**
 - A. **SPECIAL EVENT APPLICATION-MAY VENDOR DAY:** This is an annual event formerly known as Vintage Market. The event will be sponsored by Caveman and Pip. Multiple vendors will be confined to Centennial Park. Waiting on Proof of Insurance. All other requirements/paperwork is in order.
MOTION: by Frost/Helmuth to approve the Special Event Application submitted by Caveman and Pip to sponsor a vendor day in Centennial Park on May 10, 2019 pending the Village Manager receiving Proof of Insurance. All in favor. Motion carried.
 - B. **BUDGET -CONTINUED DISCUSSION-**
 - 2020 M-24 Task Force, DDA budget.
 - Financial commitments from General Fund to M-24 project: \$200,000.00 from Fund Balance. Additional \$67,000K will be used from Fund Balance to balance in 2020.
 - March 2020 Final Bond Payments in 2019 will total \$306K.
 - Millage Rate: 10.62
 - Amounts allocated to communications to promote downtown Oxford and keep people informed.
 - \$33K needs to be added to GL# 101-301-810.000 for 911 dispatch.
 - GL# 101-301-977.000 reduced from \$45K to \$35K per Chief Solwold.
 - GL# 101-960-880.040- suggestion to do monthly e-newsletters at no cost.
 - DDA Plan for 2020. Schedule Task Force planning meetings.
 - Hiring an Intern vs. Communication professional, talk to and involve local business.
 - Youth Assistance awards- council signatures needed.

- 44 **7.) PUBLIC COMMENT:** None.
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46 **8.) MANAGER, STAFF, & ATTORNEY REPORTS:** The Village Manager commented on
47 Late Fees penalty for water/sewer/rubbish billing = 3.3% per month. Consider reducing.
48 Village Manager pursuing venue for Recreational Marihuana Town Hall. Consensus for
49 Monday or Wednesday meeting. Village Manager asked council to decide on the language to
50 post in the public notice including timeframe, format, moderator, locations for marihuana
51 businesses, public input, Q & A.
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53 **9.) COUNCIL COMMENTS**
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55 **10.) ADJOURNMENT:** With no further business to discuss meeting adjourned at 8:22 a.m.
56 **MOTION:** by Helmuth/Logan to adjourn. All present voting in favor. Motion Carried.
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61 Respectfully Submitted,
62 Teresa L. Onica, Recording Secretary

President, Joe Frost