

VILLAGE OF OXFORD
 Building, Zoning & Planning Department
 22 W Burdick
 P.O. Box 94
 Oxford, MI 48371
 Tel: (248) 628-2543 Fax: (248) 628-9760
 Email: oxford@villageofoxford.org

BUILDING PERMIT FEE SCHEDULE

<u>New Single Family Residential Construction:</u> Cost per square foot	\$0.45
<u>Additions/Remodeling:</u>	
Remodeling, relocating doors or windows, removing of partitions, adding to the square footage of the structure, changing or relocating ingress and egress, change in existing stairways, etc. calculated as new construction for the area	
Cost per square foot (minimum \$150.00)	\$0.45
<u>Accessory Structures, Including Garages:</u> Cost per square foot (minimum \$200.00)	\$0.45
<u>Roof/Awning/Siding:</u>	\$60.00
..... with tear off	\$80.00
<u>Swimming Pools:</u> Cost per square foot (minimum \$200.00)	\$0.39
<u>Decks Porches:</u> Cost per square foot (minimum \$150.00)	\$0.39
<u>Fences walls/Protective Barriers:</u> Cost per lineal foot (minimum \$75.00)	\$0.32
<u>New Multiple, Commercial and Industrial:</u> Cost per square foot (minimum \$200.00)	\$0.45
<u>Commercial Alterations or Suite Completion:</u>	
Remodeling, changing doors or windows, relocating or removing partitions, adding square footage, changing or relocating ingress or egress, existing stairways, etc., area shall be calculated as new construction	
Cost per square foot (minimum \$200.00)	\$0.32
<u>Signs:</u> Ground or wall sign (each) plus Electrical permit if applicable	\$85.00
<u>Demolition:</u> Accessory structures	\$75.00
All other structures, cost per 500 sq. ft. (minimum \$150.00)	\$75.00
<u>Re-Inspections/Special Inspection Requests:</u> Per inspection	\$75.00
<u>Plan Review Fees:</u>	
Single family residence	\$75.00
Residential additions, alterations and accessory structures	\$40.00
Cost per 1000 sq. ft. of Multiple, Commercial and industrial (minimum \$75.00)	\$75.00
<u>Permit Renewal Fees:</u>	\$75.00
<u>Refunds:</u> In cases where the original permit holder cancels a permit prior to commencement or where there is a transfer of an open permit to another individual or company, the refund will be based on the unused portion of the fee after all administrative and inspection costs have been subtracted as calculated by the Building Department.	
Certificate of Zoning Compliance/Occupancy:	\$75.00
Contractor Registration Fee- annual	\$15.00
Fire Department Review	Residential \$25.00 / Commercial..\$40.00
NOTE: Permit or inspection fees not included in the above schedule shall be calculated to cover any and all Administrative and inspection costs.	



MECHANICAL PERMIT APPLICATION
VILLAGE OF OXFORD
 22 W BURDICK ST.
 OXFORD, MI 48371
 248-628-2543
 FAX 248-628-9760

Effective March 1, 2015

www.villageofoxford.org

I. Job Location

NAME OF OWNER/AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> YES <input type="checkbox"/> NO
STREET ADDRESS & JOB LOCATION(Street No. and Name)	

II CONTRACTOR/HOMEOWNER INFORMATION

INDICATE WHO APPLICANT IS:

<input type="checkbox"/> Contractor	NAME:	LICENSE NUMBER	EXPIRATION DATE
<input type="checkbox"/> Homeowner			
ADDRESS (Street No. and Name)		CITY	STATE
			ZIP
TELEPHONE NUMBER		FEDERAL EMPLOYER ID NUMBER	

III TYPE OF JOB

<input type="checkbox"/> Single family	<input type="checkbox"/> New	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> LP Tank	<input type="checkbox"/> School

BASIC FEES:		# ITEMS	TOTAL			# ITEMS	TOTAL
Residential- New construction:				Commercial- New construction:			
Up to 1500 sq ft	\$ 175.00			Up to 3000 sq ft	\$ 225.00		
1501 - 3000 sq ft	195.00			3000 - 8000 sq ft	325.00		
over 3000 sq ft	215.00			8001 - 13000 sq ft	425.00		
				13001 - 20000 sq ft	525.00		
				over 20000 sq ft	725.00		
ADDITIONAL ITEMS:				17. Creamatories	\$30.00		
1. Basic Furnace/Gas Line /Duct Work	\$100.00			18. Gas Range	10.00		
2 Furnace Replacement	35.00			19. Gas Dryer	10.00		
3. Reinspections	50.00			20. Humidifiers	15.00		
4. Solar Inspections/Commercial				21. Incinerator	20.00		
Residential/Collector System(including Piping)	25.00			22. Water Heater	35.00		
AIR SUPPLY:				23. Gas Burning Equip.			
5. Ventilation & Exhaust	25.00			Under 400,000 BTU'S	40.00		
6. 1,500 CFM TO 10,000 CFM	25.00			400,000 TO 1,000,000 BTU	50.00		
7. OVER 10,000 CFM	50.00			OVER 1,000,000	65.00		
8. Through Wall Fan Coil Vents	25.00			24. Oil Burning Equip			
9. Fan/Light Combination	10.00			(Replacements)			
10. Duct System				0-5 GA/HR	30.00		
Under \$3,000	25.00			OVER 5 GA/HR	40.00		
\$3,000 to 6,999	40.00			25. Unit Heaters-Hot			
\$7,000 and Over	65.00			Water or Steam			
Fire Hood Suppression	25.00			UP TO 200,000 BTU	35.00		
**Oxford Fire Inspection	25.00			OVER 200,000 BTU	45.00		
11. AIR CONDITIONING, NEW OR REPLACE	35.00			26. Pre-fab Fireplace	35.00		
Split System	35.00						
Cooling Tower	35.00						
Chilled Water Piping - up to 100'	15.00						
12. LPG & FUEL OIL TANKS FOR UNERGROUND TANKS ADD \$50.00 TO FEE							
250 GALLONS TO 550 GALLONS	25.00			MINIMUM PERMIT FEE	\$50.00		
OVER 550 GALLONS	35.00			REGISTRATION FEE	\$15.00		
PLUS \$5.00 PER 1,000 GALLONS CAPACITY OF 2,000	5.00						
PLUS \$5.00 PER UNDERGROUND TANK	5.00			TOTAL DUE: Village			
13.CHIMNEY (FACTORY BUILT)	35.00			Oxford Fire Department			
14. BARBEQUE/GAS GRILL	10.00			SIGNATURE:			
15. ELECT AIR CLEANER	25.00			DATE:			
16. RANGE EXHAUST FAN	10.00						

**** Separate \$25.00 Check to Oxford Fire Department**



Village of Oxford

www.villageofoxford.org

22 West Burdick St. P.O. Box 94

Oxford, Michigan 48371-0094

Effective March 1, 2015

248-628-2543 office

248-628-9760 fax

ELECTRICAL PERMIT APPLICATION

TYPE OF JOB: SINGLE FAMILY COMMERCIAL MULTIPLE
 NEW REMODEL OTHER

APPLICANT NAME: _____ PHONE: _____

LOCATION OF JOB: _____

BASIC FEES:

Residential - New Construction

Up to 1,500 sq ft	\$ 175.00	_____
1,501 - 3,000 sq ft	195.00	_____
over 3,000 sq ft	215.00	_____

Commercial/Industrial - New Construction

Up to 3,000 sq ft	\$ 250.00	_____
3,001 - 8,000 sq ft	350.00	_____
8,001 - 13,000 sq ft	450.00	_____
13,001 - 20,000 sq ft	550.00	_____
over 20,000 sq ft	750.00	_____

Remodel Res. Addition/ Garage \$ 100.00 _____

ADDITIONAL WORK:

	# ITEMS	FEE	TOTAL
General Inspection	_____	\$ 50.00	_____
Reinspection Fee	_____	50.00	_____
Temporary Service	_____	50.00	_____
Sign Circuit	_____	50.00	_____
Underground	_____	50.00	_____
Burglar Alarm System	_____	50.00	_____
Swimming Pool-Above or Inground(3 inspec.)	_____	75.00	_____
Elevator Capture (per elevator)	_____	50.00	_____
AC Circuit	_____	50.00	_____
Furnace Circuit - New/Replace	_____	50.00	_____
Car Charging Station	_____	50.00	_____
Generator	_____	50.00	_____

FIRE ALARMS:

Pull Box/Pull Station	_____	\$ 15.00	_____
Signal Device (includes Heat/Smoke Detectors)	_____	15.00	_____
Master Panels (# of zones)	_____	25.00	_____
Exhaust Hood Fire Controls	_____	25.00	_____

Contractor Registration Fee

15.00

Minimum Permit Fee

50.00

TOTAL

NOTICE TO APPLICANT:

I hereby certify that the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Contractor's Signature: _____

Date: _____

Homeowners Affidavit: I hereby certify the work described in this permit application shall be installed by myself in my own single family dwelling in which I am living or about to occupy. All work will be installed in accordance with applicable code and shall not be enclosed, covered up, or put into operation until it had been inspected and approved by the appropriate inspector. I will cooperate with the inspector and assume the responsibility to arrange for necessary inspections.

Homeowners Signature: _____

Date: _____



Village of Oxford

22 West Burdick St. P.O. Box 94
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 248-628-2543 office
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Effective March 1, 2015

PLUMBING PERMIT APPLICATION

Name of Owner/Agent _____
 Property Address _____
 Phone Number _____
 Federal ID# _____

Contractor _____
 Address _____
 Phone _____
 License # _____

BASIC FEES:

Residential - New construction

Up to 1500 sq ft	\$	175.00	_____
1501 - 3000 sq ft	\$	195.00	_____
over 3000 sq ft	\$	215.00	_____

Commercial - New construction

Up to 3000 sq ft	\$	225.00	_____
3000 - 8000 sq ft		325.00	_____
8001 - 13000 sq ft		425.00	_____
13001 - 20000 sq ft		525.00	_____

ADDITION WORK:

General Inspection	\$	50.00	_____
Reinspection Fee	\$	50.00	_____

	QTY	FEE	TOTAL
AUTO WASHER		\$ 5.00	
BATH TUB		5.00	
DISHWASHER		5.00	
DISPOSAL		5.00	
FLOOR DRAIN		5.00	
HOSE BIBB		5.00	
HUMIDIFIER		5.00	
LAUNDRY TRAY		5.00	
STAND PIPE		5.00	
LAVATORY		5.00	
MISC FIXTURE		5.00	

	QTY	FEE	TOTAL
SINK		\$ 5.00	
STACKS/VENTS		5.00	
SUMP		5.00	
WATER CLOSET		5.00	
URINAL		5.00	
WATER HEATER		5.00	
WATER SOFTENER		5.00	
DRINKING FOUNTAIN		5.00	
DENTIST CHAIR		5.00	
BACKFLOW PREVENTER		5.00	
PUMP/SHOWER TRAP		5.00	

UNDERGROUND PLUMBING/WATER SERVICE		\$ 25.00	
WEeping TILE/PRIVATE WELL		25.00	
WATER DISTRIBUTION		10.00	
ALTERATION/ENLARGEMENT/EXTENSION		85.00	
FIRE SUPPRESSION (PER SUPPRESSION HEAD)		5.00	
WATER HEATER - NEW/REPLACE		35.00	

WATER DISTRIBUTION PIPES

SIZE	QTY	FEE	TOTAL	SIZE	QTY	FEE	TOTAL
3/4"		\$ 15.00		2-1/2"		\$ 45.00	
1"		18.00		3"		55.00	
1 -1/4"		21.00		4"		65.00	
1- 1/2"		25.00		OVER 4"		75.00	
2"		35.00					

MINIMUM PERMIT FEE \$50.00 _____
 CONTRACTOR RESIGRATION FEE \$15.00 _____

TOTAL _____

Applicant Signature: _____

Date: _____

Village of Oxford

22 W. Burdick Street, Oxford, MI 48371

Contractor Registration

License Issued to: _____

Company: _____

Address: _____

Phone: _____ Cell: _____ E-Mail: _____

Qualifying Officer: _____

Registration Applicant: _____

License #: _____ Exp. Date: _____

Federal ID #: _____

Workers Compensation Ins. Carrier *Or reason for exemption: _____

MESC Employer # *Or reason for exemption: _____

Comments: _____

Authorized Signatures **Please Print Names** *Only the following person(s) will be allowed to obtain permits:

1 _____

2 _____

3 _____

4 _____

5 _____

Signed: _____ Date: _____

INCLUDE COPY OF DRIVER'S LICENSE AND STATE LICENSE

Registration Fee's (per year):

Electrical - \$15.00

Mechanical - \$15.00

Plumbing - \$15.00

Building - \$15.00

Please make all checks payable to: Village of Oxford

Phone: 248.628.2543 Fax: 248.628.9760 (M-F 8AM to 5PM) E-Mail: oxford@villageofoxford.org

VILLAGE OF OXFORD - APPLICATION FOR OCCUPANCY
ZONING COMPLIANCE FORM
22 W. BURDICK, PO BOX 94, OXFORD, MI 48371
PH: 248.628.2543 FAX: 248.628.9760

PART 1 – Use

PERMIT FEE IS \$75.00

Date: _____

Property Address: _____

Owner's Name: _____ **Work Phone:** _____

Address: _____ **Home/Cell Phone:** _____

PROPOSED USE:

Contact Person: _____ **Phone:** _____

Address: _____

Proposed Business Name: _____

Describe IN DETAIL the nature of the proposed business:

COMPLETION OF THIS FORM DOES NOT GUARANTEE OCCUPANCY. A "CERTIFICATE OF OCCUPANCY" MAY BE ISSUED FOLLOWING REVIEW BY THE BUILDING/ZONING OFFICIAL. THE VILLAGE OF OXFORD RESERVES THE RIGHT TO DENY OCCUPANCY UNTIL ALL APPLICABLE FEES HAVE BEEN PAID \$75.00.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

FOR VILLAGE USE ONLY

BOCA USE GROUP CLASSIFICATION: _____ **VILLAGE USE CLASSIFICATION:** _____

ZONING CLASS-REQUIRED FOR PROPOSED USE: _____ **CURRENT ZONING OF PROPERTY:** _____

_____ **APPROVED – The proposed use meets requirements of the Village of Oxford Zoning Ordinance #307**

_____ **DENIED – The proposed use does not meet requirements of the Village of Oxford Zoning Ordinance #307, for the following reasons:**

OXFORD POLICE AND FIRE DEPARTMENT
22 W. BURDICK, PO BOX 94, OXFORD, MI 48371
PH: 248.628.2581 FAX: 248.628.7030
Serving the Village of Oxford

DATE: _____

ADDRESS: _____ OWNER: _____

BUSINESS INFORMATION:

DEPARTMENTS RECORD ALL KNOWN BUSINESSES IN THE VILLAGE OF OXFORD. THIS INFORMATION IS NEEDED IN CASE OF AN EMERGENCY AND IS NECESSARY TO CONTACT THE OWNER OR PERSON WITH AUTHORITY.

PLEASE FILL IN ALL THE INFORMATION. YOUR CO-OPERATION IS APPRECIATED.

BUSINESS NAME: _____ PHONE: _____

BUSINESS ADDRESS: _____ Type of Business: _____

FOR AFTER HOURS CONTACT NAMES AND PHONE NUMBERS:

<u>NAME</u>	<u>PHONE #</u>	<u>TITLE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

ALARM COMPANY: _____ PH: _____

CIRCLE WHICH ITEMS APPLY TO THE ALARM:

ENTRY PANIC FIRE AUDIBLE SILENT AUTO RESET MANUAL RESET

CHEMICAL HAZARDOUS MATERIALS ON SITE YES NO

List chemicals: _____

HOURS OF OPERATION: SUNDAY _____ MON _____ TUES _____
WED _____ THURS _____ FRI _____ SAT _____

ANY ADDITIONAL INFORMATION:

SIGNED: _____ DATE: _____